



**Hobbs City Commission**  
Regular Meeting  
City Hall, City Commission Chamber  
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

**Monday, May 5, 2025 - 6:00 PM**

R. Finn Smith  
Commissioner - District 1  
Joseph D. Calderón  
Commissioner - District 4

Sam D. Cobb, Mayor  
Christopher R. Mills  
Commissioner - District 2  
Dwayne Penick  
Commissioner - District 5

Larron B. Fields  
Commissioner - District 3  
Don R. Gerth  
Commissioner - District 6

---

**AGENDA**

City Commission Meetings are  
Broadcast Live on KHBX FM 99.3 Radio and  
View Online at [www.hobbsnm.org](http://www.hobbsnm.org)

**CALL TO ORDER AND ROLL CALL**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

1. Minutes of the April 21, 2025, Commission Meeting (*Jan Fletcher, City Clerk*)

**PROCLAMATIONS AND AWARDS OF MERIT**

2. Proclamation Proclaiming the Week of May 4 - 10, 2025, as "PUBLIC SERVANT RECOGNITION WEEK" in the City of Hobbs (*Sam Cobb, Mayor*)
3. Proclamation Proclaiming the Week of May 6 - 12, 2025, as "NATIONAL NURSES WEEK" in the City of Hobbs (*Sam Cobb, Mayor*)
4. Proclamation Proclaiming Saturday, May 17, 2025, as "KIDS TO PARKS DAY" in the City of Hobbs (*Sam Cobb, Mayor*)

5. Proclamation Proclaiming the Week of May 11 - 17, 2025, as "NATIONAL HOSPITAL WEEK" in the City of Hobbs (*Sam Cobb, Mayor*)

**PUBLIC COMMENTS** (Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)

**CONSENT AGENDA** (The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)

6. Resolution No. 7610 - Authorizing FY 25-26 Funding Appropriations for Economic Development Corporation, Hobbs Chamber of Commerce and Hispano Chamber of Commerce (*Sam Cobb, Mayor*)
7. Resolution No.7611 - Authorizing FY 25-26 Funding Appropriations to Various Social Service Agencies and Authorizing the Mayor to Execute Professional Services Agreements (*Sam Cobb, Mayor*)
8. Resolution No. 7612 - Approving the FY 2025 DFA 3rd Quarter (March 2025) Financial Report (*Deb Corral, Assistant Finance Director*)
9. Resolution No. 7613 - Approving a Development Agreement with Sombre Homes Concerning the Development of Market Rate Single-Family Housing (*Todd Randall, Assistant City Manager*)

## **DISCUSSION**

10. Legislative Presentations - Representative Elaine Sena Cortez, Senator Larry Scott and Senator David Gallegos

## **ACTION ITEMS** (Ordinances, Resolutions, Public Hearings)

11. Resolution No. 7614 - Authorizing an Agreement Extension Between the City of Hobbs and Lea County for the Continued Use of Funds to Support Spay and Neuter Programs and Services (*Jessica Silva, Community Services Superintendent*)
12. Consideration of Approval of the Purchase of Park Improvements and Replacement of the Playground at Clover Park Using CES Contract #2023-16-C116-ALL from Exerplay in the Amount of \$167,002.19 (*Bryan Wagner, Parks & Open Spaces Director*)

13. Consideration of Approval of a Quote with Creative Recreational Designs to Provide Site Fixtures for Del Norte Park, Boone Cemetery, MLK Soccerplex and Rockwind Community Links Using CES Contract #2023-16-C123-ALL in the Amount of \$88,081.96 (*Bryan Wagner, Parks & Open Spaces Director*)
14. Consideration of Approval of Bid No. 1618-25 for the Phase 12 Waterline Replacement Project and Recommendation to Accept the Bid of Entrench, Inc., in the Amount of \$3,805,373.00 (*Anthony Henry, City Engineer*)

## **COMMENTS BY CITY COMMISSIONERS, CITY MANAGER**

15. Next Meeting Dates:

### **City Commission Regular Meetings:**

- Monday, May 19, 2025, at 6:00 p.m.
- Monday, June 2, 2025, at 6:00 p.m.
- Monday, June 16, 2025, at 6:00 p.m.

## **ADJOURNMENT**

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9200 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

---

**SUBJECT:** Minutes of the April 21, 2025, Commission Meeting

**DEPT OF ORIGIN:** City Clerk

**DATE SUBMITTED:** 4/22/2025

**SUBMITTED BY:** Jan Fletcher, City Clerk

---

**Summary:**

Minutes of the regular Commission meeting held on April 21, 2025.

---

**Fiscal Impact:**

N/A

---

**Attachments:**

April 21, 2025 - Minutes

---

**Recommendation:**

Motion to approve the minutes.

---

**Approved By:**

Minutes of the regular meeting of the Hobbs City Commission held on Monday, April 21, 2025, in the City Commission Chamber, 200 East Broadway, 1<sup>st</sup> Floor Annex, Hobbs, New Mexico. This meeting was also broadcast via Livestream on the City's website at [www.hobbsnm.org](http://www.hobbsnm.org).

### **Call to Order and Roll Call**

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb  
Commissioner R. Finn Smith  
Commissioner Chris Mills (via phone)  
Commissioner Larron B. Fields  
Commissioner Joseph D. Calderón  
Commissioner Dwayne Penick  
Commissioner Don Gerth

Also present:

Manny Gomez, City Manager  
Medjine Desrosiers-Douyon, Deputy City Attorney  
Marina Barrientes, Police Captain  
Evelyn Nunez, Community Service Assistant  
Mark Doport, Fire Chief  
Ryan Herrerra, Deputy Fire Chief  
Shawn Williams, Fire Marshal  
Reanna Alarcon, Communications Director  
Chad Littlejohn, Marketing Coordinator  
Nichole Lawless, Library Director  
Bob Hamilton, Reference Librarian  
Bryan Wagner, Parks and Open Spaces Director  
Lou Maldonado, Parks Superintendent  
Matt Hughes, Rockwind Superintendent  
Doug McDaniel, Recreation Director  
Toby Spears, Finance Director  
Nicholas Goulet, Human Resources Director  
Tracy South, Assistant Human Resources Director  
Christa Belyeu, I.T. Director  
Steve Blandin, Technology Administrator  
Jan Fletcher, City Clerk  
Rose Galavez, Assistant Deputy City Clerk  
Alyxandra Salas, City Clerk Record Specialist  
32 citizens

### **Invocation and Pledge of Allegiance**

Commissioner Fields delivered the invocation and Commissioner Calderón led the Pledge of Allegiance.

### **Approval of Minutes**

Commissioner Gerth moved the minutes of the regular meeting of April 7, 2025, to be approved as written. Commissioner Penick seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

### **Proclamations and Awards of Merit**

Mayor Cobb proclaimed the month of April, 2025, as "FAIR HOUSING MONTH" in the City of Hobbs. He stated that this proclamation serves as a reaffirmation of the City's commitment, alongside local organizations, city staff, and the City Commission to continuously work toward improving housing conditions in the community. Mayor Cobb emphasized the importance of ensuring fair and equal treatment for all citizens in matters of housing, regardless of race, religion, sex, national origin, handicap, or family status.

Mr. Manny Gomez, City Manager, recognized the following employees for their Milestone Service Awards for the month of April, 2025:

- 5 years - Tiawan Smith, Hobbs Police Department
- 5 years - Bianca Bojorquez, Hobbs Police Department
- 10 years - Chad Littlejohn, Communications Department

Mr. Gomez thanked the Commission for recognizing the employees. He reviewed highlights about the work of each employee. He expressed gratitude to each employee for their hard work and also thanked the employees' families for their contributions to the organization.

### **Public Comments**

Ms. Evelyn Nunez, Community Service Assistant of Hobbs, reminded the public of the community clean-up, which will also be a celebration of Earth day, that will be held at Washington Park on April 22, 2025 at 4p.m. near the Soccer Complex. She also noted that additional clean-up events and activities are planned for May in connection with the upcoming Free Dumpster Day.

Mr. Freddy Solis-Littlejohn, Veterans Officer with the New Mexico Department of Veterans Services, shared information about a recently passed law that provides a tax exemption for Veterans based on their disability rating. He offered his assistance in printing the necessary certificates for eligible Veterans, and stated he is available to help Monday through Friday, from 8:30 a.m. to 4:30 p.m. He can be reached at 575-241-0714 and the office is located at 2120 North Alto.

Ms. Nicki Lawless, Library Director, recognized Ms. Carolina Greene, a dedicated member of the Hobbs Public Library Board for 25 years of outstanding service. Ms. Lawless highlighted Ms. Greene's many accomplishments, both as an educator and as a devoted supporter of the Library. Ms. Greene began her service with the Hobbs Public Library in April 2000, following a 25-year career in education from 1975 to 2000, during which she served as both a teacher and a principal in the Hobbs School District. She soon transitioned from shaping minds in the classroom to playing a key role in guiding the growth and development of the library. Throughout her career and board service, Ms. Greene has exemplified a steadfast commitment to lifelong learning and community engagement. Her tenure has spanned numerous significant milestones at the Library, including working alongside past directors and supporting the transition to a new Library Director. In recognition of her contributions, the City of Hobbs presented Ms. Greene with a 25-Year Commemorative Coin.

Ms. Patricia Grovey Evans, Founder and Executive Director of Child and Family Services, Inc., addressed the Commission to express her gratitude for the continued support and partnership with the City of Hobbs over many years. She announced the organization is celebrating 40 years of service to the community and emphasized the Commission's consistent support has played a vital role in providing safe, high-quality environments where children can learn, grow and thrive. She stated the organization aims to give special recognition to community members who have made a significant impact. She extended her appreciation and specifically recognized Mayor Sam Cobb, Commissioner Joe Calderón, Commissioner Finn Smith and Commissioner Larron Fields, thanking them for being champions of early childhood development.

Mr. Marcus Sparenberg, also a representative of Child and Family Services, extended an invitation to the Mayor and Commission to attend the Children's Champions Luncheon scheduled for Tuesday, April 29, 2025, from 1:00 p.m. to 2:30 p.m. at Rockwind Grill.

### **Consent Agenda**

Mayor Cobb explained the process for the consent agenda which is reserved for items which are routine when the agenda is lengthy. He stated any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.

Commissioner Calderón moved for approval of the following Consent Agenda item(s):

*Resolution No. 7606 - Authorizing the Adoption of Required Community Development Block Grant (CDBG) Annual Certifications and Commitments*

*Resolution 7607 - Review and Approve the Final Plat for a Subdivision of Land on North Dal Paso Street and the Future Intersection of Millen Drive*

Commissioner Gerth seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

## **Discussion**

### *Presentation of Hobbs Fire Department 2024 Annual Report*

Mr. Mark Doporto, Fire Chief, presented the City of Hobbs Fire Department Annual Report for 2024. He began the presentation by reading the department's mission and vision statements. The mission focuses on preservation, education, and professionalism in service to the Hobbs community. The vision outlines a commitment to preserving life, property, and the environment through education and empowerment of both department personnel and the public. It also emphasizes being progressive in the face of adversity and change, and building public confidence through professionalism, pride, and quality service.

Chief Doporto reviewed key departmental information, including apparatus, personnel, and training data. He provided statistics on total fire responses, structure fires, estimated losses, false alarms, and dispatch times. Additional EMS statistics were presented, including airport transfers and billing information.

In response to an inquiry from Mayor Cobb, Chief Doporto provided an update on the development of the new training facility for the Hobbs Fire Department. He reported that the department has been awarded \$1.5 million through a capital outlay project. Chief Doporto expressed optimism that construction could begin in the coming months after the design is complete, with an estimated completion timeline of approximately one year after groundbreaking.

In response to Commissioner Smith's inquiry regarding the statistics on total loss and the assessed values of structures in Hobbs, Chief Doporto explained the Fire Marshal's Office, which also serves as the Fire Investigation Division, utilizes a spreadsheet tool provided by insurance companies. This tool offers adjusted estimates for the total losses associated with each fire incident.

In further reply to Commissioner Smith's question, Chief Doporto stated the EMS amounts billed and collected were for the year, meaning that more was collected during the year than billed out.

Commissioner Penick commented on Chief Doporto's presentation, describing it as thorough and informative. He expressed his appreciation for the detailed information provided and noted that he was particularly impressed with the Hobbs Fire Department's response time statistics.

Commissioner Fields also expressed his appreciation for Chief Doporto's presentation, stating he was impressed with the information shared and thanked the Chief for his work.

### **Action Items**

#### **Resolution No. 7608 - Adopting Budget Adjustment #4 for Fiscal Year 2024-2025**

Mr. Toby Spears, Finance Director, presented Budget Adjustment #4 for the current fiscal year. He explained that the fiscal budget for the City of Hobbs is adopted by resolution and reviewed and approved by the Department of Finance & Administration (DFA). The budget is prepared prior to the beginning of the fiscal year; however, periodic adjustments are necessary to account for unforeseen items or emerging issues during the year.

Mr. Spears noted the proposed adjustment includes changes to both revenue and expenses, as well as inter-fund transfers. A summary of the adjusted funds is attached to the resolution which includes:

- Total Expense Increase: \$2,689,839.89
- Total Revenue Increase: \$598,950.50
- Budgeted Ending Cash Balance (All Funds): \$99,272,724.02
- General Fund Reserve Reduction: From 58% to 56%

Following Commission approval, the adjustment will be submitted to DFA for final approval.

In response to an inquiry from Commissioner Penick, Mr. Spears explained the function of the Enterprise Fund. He noted it operates as a self-sufficient fund specifically for water and sewer services. Revenues collected through water and sewer rates are directed into the fund balance, which is then used to support salaries, benefits, and other operational expenses related to those services. Mr. Spears clarified that the Enterprise Fund is separate from the general revenue fund.

Mayor Cobb commented on the City's current financial reserve levels, noting that while the State of New Mexico requires municipalities to maintain a minimum reserve of 1/12 (or 8.33%), the City of Hobbs adopted an ordinance several years ago setting a higher internal standard to not drop below 30%. He commended the Finance Department and City staff for their efforts, stating that the City's current reserve level of 56% reflects strong financial stewardship. He emphasized the importance of maintaining these reserves, especially given the City's position within a cyclical economy. He reminded everyone that reserves are designed to support essential needs such as health insurance, salaries, and other operational costs during economic downturns, and encouraged continued vigilance in financial planning.

In response to an inquiry from Commissioner Smith, Mr. Spears explained the adjustment related to workers' compensation insurance which includes a salary-related increase, which is being allocated across various special revenue funds. This

approach allows the City to accurately charge salary expenses to the appropriate funding sources. Mr. Spears noted that these allocations are then consolidated into a trust fund, ensuring proper financial tracking and transparency across the City's accounts.

Following a lengthy discussion, Commissioner Penick moved to approve Resolution No. 7608 as presented. Commissioner Fields seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached.

Resolution No. 7609 - Authorizing an Allocation of Lodgers' Tax to Fund Various Events for FY 2025

Mr. Spears stated the Lodgers' Tax Board met on April 9, 2025, and reviewed funding requests for various events. The board recommended allocations based on available funds within the Lodgers' Tax Fund. A total of \$573,214.82 was recommended for approval by the Board, with City staff recommending an adjusted total of \$591,414.82, reflecting full funding for the Hobbs Hispano Chamber Foundation request, which initially failed due to a lack of quorum. A summary of the recommended allocations is as follows:

Organization/Event Amount Recommended

- United Way of Lea County – TURFS Flag Football Bowl - \$12,000.00
- Lea County Fair & Rodeo – Hispanic Heritage & American Heroes Nights \$208,680.00
- Hobbs Chamber of Commerce – Hobbs August Nites \$23,179.77
- Hobbs Hispano Chamber Foundation – Fiestas de Septiembre - \$25,000.00
- Hobbs Airfield Speedway – 2 Events - \$5,000.00
- Hobbs USSSA – 3 Events - \$23,000.00
- Permian Basin USSSA – 2 Events - \$49,976.00
- EDC of Lea County – Fly Hobbs Marketing Campaign - \$200,000.00
- Hobbs Juneteenth Committee – Freedom Festival - \$25,000.00
- Tru Roping Productions – King of All Truck Ropings - \$9,800.00
- The Works Combat Academy – Beatdown on Broadway - \$9,779.05

The FY 2025 Lodgers' Tax Revenue is projected to be \$1,750,000.00.

There being no discussion, Commissioner Calderón moved to approve Resolution No. 7609 with the funding amounts as recommended by staff. Commissioner Gerth seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached.

Consideration of Approval of Replacement of the Eagle Intelligence Center Video Wall System with Activu Corporation in the Amount of \$474,851.69

Mr. Steven Blandin, Technology Administrator at the Hobbs Police Department, presented a request to replace the video wall system at the Eagle Intelligence Center located at the HPD Annex, 301 North Dalmont St. The existing system, installed in 2014, is outdated with multiple display units no longer operational and no longer supported.

The proposed upgrade includes:

- Replacement of all system control hardware and wiring
- Expansion to ten 55" displays
- Installation of a custom floor-mounted bracket
- Upgraded workstations with dual ultra-wide PC monitors
- Procurement through the HGAC cooperative purchasing program

Project Cost Breakdown:

- Display Devices: \$117,220.53
- Processors & Control Hardware: \$21,076.58
- Audio System: \$6,632.42
- Cable/Wire/Racks: \$1,194.84
- Furniture: \$99,003.34
- Software: \$62,605.00
- Labor, Travel, Shipping, Logistics: \$152,840.48
- Support: \$16,331.28
- One-time Discount: -\$16,200.00
- Applicable Tax: \$14,147.22
- Total Projected Cost: \$474,851.69

Mayor Cobb commented the quantity and volume of video footage has expanded exponentially since 2014, citing the growing number of cameras installed in City parks, traffic intersections and other public areas. He emphasized this increase highlights the need for substantial data storage and processing capacity.

Mr. Blandin presented several photos illustrating the current layout and provided an overview of where the new screens will be installed within that framework.

In response to Commissioner Penick's inquiry about the role of cameras in solving crimes, Mr. Blandin explained that the cameras are used to relay real-time information to responding officers. He stated this capability not only aids in solving crimes but also enables officers to actively engage suspects during an incident and pursue them in ongoing cases.

There being no further discussion, Commissioner Penick moved to approve the Replacement of the Eagle Intelligence Center Video Wall System with Activu Corporation in the amount of \$474,851.69. Commissioner Gerth seconded the

motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached.

**Comments by City Commissioners, City Manager**

Mr. Manny Gomez reminded the community and local Veterans about the opportunity to have a commemorative brick paver placed at the Veterans Memorial located on Jack Gomez Boulevard. He stated the deadline to submit applications is April 28, 2025. Applications are available on the City of Hobbs website ([hobbsnm.org](http://hobbsnm.org)) or can be picked up in person at Hobbs Fire Department Station 1. This service is free of charge for Veterans who are current residents of Lea County or who were residents at the time of their enlistment.

Mr. Gomez reminded the community about the upcoming Gus Macker 3-on-3 Basketball Tournament taking place on April 26-27, 2025, at 200 East Broadway, in the east employee parking lot at City Hall. In addition to the basketball games, the event will feature various activities and vendors throughout the weekend.

Mr. Gomez informed the Commission and the public that he received an email from the Chairperson of the American Association of Code Enforcement (AACE) announcing a significant achievement for the City of Hobbs. The Code Enforcement Division of the Hobbs Police Department has become the first agency in the State of New Mexico, and the 12th agency in the nation, to receive agency accreditation from the AACE. He stated the City of Hobbs Community Services Division is recognized as a healthy agency that has demonstrated a level of accountability that should bolster public trust. Mr. Gomez stated a more formal presentation of this accomplishment will take place in the near future when an official letter or certificate is received.

Commissioner Gerth expressed his appreciation for the Code Enforcement Division, noting that he contacts them more frequently than any other department. He commended the team for being highly citizen-oriented and for consistently putting the community first. He thanked the division for their dedication, professionalism, and for remaining cordial and respectful even during the most challenging callouts.

Commissioner Fields expressed his appreciation to Code Enforcement for their continued hard work, noting that he frequently contacts them regarding efforts to keep the City clean. He also thanked Chief Mark Doporto for the Annual Fire Report, describing it as highly informative. Additionally, he recognized Mr. Toby Spears, Finance Director, for his efforts in keeping the Commission and public well-informed about the City's financial status.

Commissioner Fields extended his thanks to Ms. Patricia Grovey Evans for the invitation to the upcoming luncheon, emphasizing the importance of prioritizing children in the community. He also shared his excitement about the Midwest Street

project, noting that it is officially underway. He encouraged the public to remain patient with any disruptions in the area during construction.

Commissioner Calderón expressed his gratitude to Ms. Shelia Baker and the General Services Department for their efforts in maintaining the City's streets. He noted that the streets are looking exceptionally well and commended Ms. Baker for the outstanding job she and her team are doing.

Commissioner Penick expressed his appreciation to the Hobbs Fire Department and its staff, commending the high level of professionalism within which the department operates. He noted their commitment to public safety is evident in their consistently quick response times and praised their efforts in serving the community with excellence.

Mayor Cobb thanked Ms. Patricia Grovey Evans, Director of Child and Family Services, for the invitation to the upcoming luncheon. He shared he will be unable to attend due to travel but will have a family representative present on his behalf. Mayor Cobb noted he will be traveling with Governor Michelle Lujan Grisham and a delegation of New Mexicans next week, representing Hobbs and Lea County.

### **ADJOURNMENT**

There being no further business or comments, Commissioner Calderón moved that the meeting adjourn. Commissioner Gerth seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried and the meeting adjourned at 7:15 p.m.

---

SAM COBB, Mayor

ATTEST:

---

JAN FLETCHER, City Clerk

Office of the Mayor  
Hobbs, New Mexico

## PROCLAMATION

**WHEREAS**, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

**WHEREAS**, many public servants, including military personnel, police officers, firefighters, border patrol officers, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

**WHEREAS**, public servants include teachers, doctors and scientists, nurses and safety inspectors, laborers, and social workers and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

**WHEREAS**, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

**NOW, THEREFORE**, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim the week of May 4th-10th, 2025, as

### "PUBLIC SERVICE RECOGNITION WEEK"

And urge the citizens of Hobbs to celebrate all the women and men who have answered the call to serve our country and our communities as government employees. Join us this week and throughout the year in showing them the respect and appreciation they seldom receive yet richly deserve.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 5th day of May, 2025, and cause the seal of the City of Hobbs to be affixed hereto.

---

**SAM D. COBB, MAYOR**

**ATTEST:**

---

**JAN FLETCHER, CITY CLERK**

Office of the Mayor  
Hobbs, New Mexico

## PROCLAMATION

**WHEREAS**, the nearly 5 million registered nurses in the United States represent the backbone of our healthcare system, providing compassionate, skilled, and life-saving care across every community, and in every setting from hospitals and clinics to schools, long-term care facilities and homes; and

**WHEREAS**, the depth and breadth of the registered nursing profession meet the different and emerging health care needs of the American population in a wide range of settings; and

**WHEREAS**, this week provides a unique opportunity to recognize and express gratitude for the tireless dedication, professionalism, and compassion of nurses, whose contributions extend far beyond clinical care to include education, innovation, advocacy and research; and

**WHEREAS**, the legacy of Florence Nightingale, whose birthday on May 12th marks the culmination of National Nurses Week, continues to inspire generations of nurses to serve with purpose, integrity and resilience; and

**WHEREAS**, more qualified nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and

**WHEREAS**, the cost-effective, safe, and high-quality health care services provided by registered nurses will be an increasingly important component of the United States health care delivery system in the future; and.

**WHEREAS**, the City of Hobbs is proud to recognize and honor the service of nurses in our community.

**NOW, THEREFORE**, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim the week of May 6th - 12th, 2025, as

## "NATIONAL NURSES WEEK"

and encourage all citizens of Hobbs, New Mexico to thank a nurse for enriching our lives in the world we live in.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 5th day of May, 2025, and cause the seal of the City of Hobbs to be affixed hereto.

\_\_\_\_\_  
SAM D. COBB, MAYOR

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, CITY CLERK

Office of the Mayor  
Hobbs, New Mexico

## PROCLAMATION

**Whereas**, May 17th, 2025 is the fifteenth Kids to Parks Day organized and launched by the National Park Trust held annually on the third Saturday of May; and

**Whereas**, Kids to Parks Day empowers kids and encourages families to get outdoors and visit local parks, public lands, and waters; and

**Whereas**, we should encourage children to lead a more active lifestyle to combat issues of childhood obesity, diabetes, and hypertension; and

**Whereas**, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

**Whereas**, Kids to Parks Day will recognize the importance of recreating responsibly while enjoying the benefits of the outdoors; and

**NOW, THEREFORE**, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim May 17th, 2025 as

### "KIDS TO PARKS DAY"

**IN WITNESS WHEREOF**, I have hereunto set my hand this 5th day of May, 2025, and cause the seal of the City of Hobbs to be affixed hereto.

\_\_\_\_\_  
SAM D. COBB, MAYOR

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, CITY CLERK

Office of the Mayor  
Hobbs, New Mexico

# PROCLAMATION

**WHEREAS**, National Hospital Week is celebrated annually to recognize the vital role hospitals, health care systems, and their dedicated staff play in providing compassionate and quality care to communities across the nation; and

**WHEREAS**, the American Hospital Association has designated May 11 - 17, 2025, as National Hospital Week, coinciding with Florence Nightingale's birthday on May 12th, to honor the legacy of service and innovation in health care; and

**WHEREAS**, the City of Hobbs is served by exceptional health care professionals and support staff who work tirelessly to ensure the health and well-being of our residents, often facing unprecedented challenges with unwavering commitment; and

**WHEREAS**, our local hospitals and health care facilities are integral to the strength and resilience of our community, providing essential services, advancing medical knowledge, and fostering a culture of care and compassion.

**NOW, THEREFORE**, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim May 11 - 17, 2025, as

## **“NATIONAL HOSPITAL WEEK”**

and I encourage all citizens to express their gratitude and support for our health care workers and institutions.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 5th day of May, 2025, and cause the seal of the City of Hobbs to be affixed hereto.

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

---

**SUBJECT:** Resolution No. 7610 - Authorizing FY 25-26 Funding Appropriations for Economic Development Corporation, Hobbs Chamber of Commerce and Hispano Chamber of Commerce

**DEPT OF ORIGIN:** City Manager

**DATE SUBMITTED:** 4/24/2025

**SUBMITTED BY:** Julie Nymeyer, Executive Assistant

---

**Summary:**

This Resolution appropriates funding to Economic Development Corporation, Hobbs Chamber of Commerce and Hobbs Hispano Chamber of Commerce entities of Lea County which significantly contributes to the economic development of Hobbs, New Mexico. The funding amounts are:

- Economic Development Corporation \$315,000
- Hobbs Chamber of Commerce \$80,000
- Hobbs Hispano Chamber of Commerce \$68,500

If approved, the City of Hobbs will execute a Professional Services Agreement with each agency that will outline the contractual obligations of each party for the fiscal year.

---

**Fiscal Impact:**

\$458,500 has been proposed in the preliminary FY25 budget. An additional amount of \$5,000 will need to be adjusted in 2026 Final budget.

---

**Attachments:**

RESO EDC and Chambers 2025

---

**Recommendation:**

Motion to approve the resolution.

---

**Approved By:**

Manny Gomez, City Manager	4/28/2025
Toby Spears, Finance Director	4/28/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/28/2025
Manny Gomez, City Manager	4/28/2025

CITY OF HOBBS  
RESOLUTION NO. 7610

A RESOLUTION AUTHORIZING FY 25-26 FUNDING  
APPROPRIATIONS FOR ECONOMIC DEVELOPMENT CORPORATION, HOBBS  
CHAMBER OF COMMERCE AND HOBBS HISPANO CHAMBER OF COMMERCE

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that FY 25-26 funding appropriations are approved for Economic Development, Hobbs Chamber of Commerce and Hispano Chamber of Commerce of Hobbs in the following amounts:

	<u>Amount Requested</u>	<u>Amount Approved</u>
Economic Development Corp	\$315,000	\$315,000
Hobbs Chamber of Commerce	\$ 80,000	\$ 80,000
Hispano Chamber of Commerce	\$ 68,500	\$ 68,500
<b>TOTALS:</b>	<b>\$463,500</b>	<b>\$463,500</b>

BE IT RESOLVED that the Mayor be and is hereby authorized and directed to execute appropriate Professional Service Agreements with each agency in the amounts specified approved above.

PASSED, ADOPTED AND APPROVED this 5th day of May, 2025.

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

**SUBJECT:** Resolution No.7611 - Authorizing FY 25-26 Funding Appropriations to Various Social Service Agencies and Authorizing the Mayor to Execute Professional Services Agreements

**DEPT OF ORIGIN:** City Manager

**DATE SUBMITTED:** 4/24/2025

**SUBMITTED BY:** Julie Nymeyer, Executive Assistant

**Summary:**

Proposed funding for Community Social Service Agencies.

CASA	\$10,000
Cavern City Child Advocacy	\$5,000
Community Drug Coalition	\$130,000
Encore	\$7,000
Faith in Action	\$15,000
Helen Houston's Justice House	\$10,000
Isaiah's Kitchen	\$20,000
Leaders	\$0.00
Legacy Pregnancy Center	\$7,500
My Power	\$35,000
Option	\$20,000
Opportunity House	\$24,000
Palmer Drug Abuse Program	\$50,000
Salvation Army	\$15,000
Senior Bash	\$4,000
Teen Court	\$10,000
Unity	\$10,250
United Way	\$0.00
Weekend Hunger Initiative	\$27,250
	<b>\$400,000</b>

If approved, the City of Hobbs will execute a Professional Services Agreement with the Social Service Agencies that will outline the contractual obligations of each party for the fiscal year.

**Fiscal Impact:**

\$400,000 has been proposed in the preliminary FY25-26 budget.

---

**Attachments:**

Social Serv Reso 2025-2026

---

**Recommendation:**

Motion to approve the resolution.

---

**Approved By:**

Manny Gomez, City Manager	4/28/2025
Toby Spears, Finance Director	4/28/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/28/2025
Manny Gomez, City Manager	4/28/2025

CITY OF HOBBS

RESOLUTION NO. 7611

A RESOLUTION AUTHORIZING FY 25-26 FUNDING APPROPRIATIONS TO VARIOUS SOCIAL SERVICE AGENCIES

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that FY 25-26 funding appropriations are approved for various social service agencies in the following amounts:

CASA	\$10,000
Cavern City Child Advocacy	\$5,000
Community Drug Coalition	\$130,000
Encore	\$7,000
Faith in Action	\$15,000
Helen Houston's Justice House	\$10,000
Isaiah's Kitchen	\$20,000
Leaders	\$0.00
Legacy Pregnancy Center	\$7,500
My Power	\$35,000
Option	\$20,000
Opportunity House	\$24,000
Palmer Drug Abuse Program	\$50,000
Salvation Army	\$15,000
Senior Bash	\$4,000
Teen Court	\$10,000
Unity	\$10,250
United Way	\$0.00
Weekend Hunger Initiative	\$27,250
	<b>\$400,000</b>

BE IT FURTHER RESOLVED that the Mayor be and is hereby authorized and directed to execute appropriate Professional Service Agreements with each agency in the amounts specified above for the provision of social services to the citizens of Hobbs.

PASSED, ADOPTED AND APPROVED this 5th day of May, 2025.

---

SAM D. COBB, Mayor

ATTEST:

---

JAN FLETCHER, City Clerk



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

---

**SUBJECT:** Resolution No. 7612 - Approving the FY 2025 DFA 3rd Quarter (March 2025) Financial Report

**DEPT OF ORIGIN:** Finance

**DATE SUBMITTED:** 4/23/2025

**SUBMITTED BY:** Deb Corral, Assistant Finance Director

---

**Summary:**

Submitting the FY2024 3<sup>rd</sup> Quarter DFA Financial Report for the approval of the Governing Body. The Department of Finance and Administration only **requires** that the 4<sup>th</sup> Quarter DFA Report be approved by resolution. However, it **recommends** all quarterly reports be approved by the governing body.

---

**Fiscal Impact:**

The ending cash balance represents actual revenue and expenditure activity from 07/01/22-03/31/24.

- The actual Ending Cash Balance on 03/31/25 is \$199,582,118.58 for all funds (restricted and unrestricted).
- The City of Hobbs' year-to-date actual revenues and expenditures for the period are \$110,992,719.60 and \$102,269,288.26 respectively.

---

**Attachments:**

DFA Quarterly Report Resolution  
City of Hobbs Cash Report - Mar 2025

---

**Recommendation:**

Motion to approve the resolution.

---

**Approved By:**

Toby Spears, Finance Director	4/24/2025
Toby Spears, Finance Director	4/24/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/24/2025
Manny Gomez, City Manager	4/28/2025

CITY OF HOBBS

RESOLUTION NO. 7612

A RESOLUTION APPROVING THE FY2025  
DFA 3<sup>rd</sup> QUARTER FINANCIAL REPORT

WHEREAS, the State of New Mexico only requires the 4<sup>TH</sup> quarter DFA Financial Report to be approved annually, however, they now recommend that all quarterly financial reports be approved.

WHEREAS, the ending cash balance for the period ending March 31, 2025 was \$199,582,118.58 for all funds; and

WHEREAS, the City of Hobbs actual year-to-date revenue and expenditures for fiscal year 2025 crosswalk the amounts to the DFA 3<sup>rd</sup> Quarter Financial Report;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein-referenced 3<sup>rd</sup> Quarter Financial Report be approved.

PASSED, ADOPTED AND APPROVED this 5<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

**City of Hobbs**  
**Cash Balance by Fund**  
**3/31/2025**

	<b>Beginning Cash</b>	<b>FY25</b>	<b>Actual Cash</b>	<b>FY25</b>	<b>Balance Sheet</b>	<b>Ending Cash</b>
	<b>July 1, 2024</b>	<b>Revenues</b>	<b>Transfers</b>	<b>Expenditures</b>	<b>Adjustments</b>	<b>03/31/25</b>
11000 001 GENERAL	90,245,294.77	57,765,448.09	(2,711,233.15)	49,173,359.76	200,490.10	95,925,659.85
29900 002 LAND ACQUISITION	830,648.61	-	-	2,977.66	-	827,670.95
<b>General Fund Subtotal</b>	<b>91,075,943.38</b>	<b>57,765,448.09</b>	<b>(2,711,233.15)</b>	<b>49,176,337.42</b>	<b>200,490.10</b>	<b>96,753,330.80</b>
20100 110 LOCAL GOV CORR	843,654.10	79,333.78	-	336,619.54	-	586,368.34
21100 120 POLICE PROTECTION	25,765.23	210,500.00	-	78,636.91	(6,410.00)	164,038.32
29900 130 P D N (parif, drug, narcotics)	1,918.75	-	-	-	-	1,918.75
21700 160 HWLC	1,000.00	1,483,315.67	2,151,179.62	3,641,619.49	(7,124.20)	1,000.00
21900 170 OLDER AMERICAN	1,000.00	207,368.63	603,978.08	812,906.84	(1,560.13)	1,000.00
51800 180 GOLF	1,000.10	781,849.63	1,051,600.73	1,837,321.43	(3,870.97)	1,000.00
50600 190 CEMETERY	1,000.00	153,417.64	396,857.19	551,334.42	(1,059.59)	1,000.00
50400 200 AIRPORT	911,916.58	181,544.37	-	31,344.30	-	1,062,116.65
30300 210 LEGISLATIVE APPROP	1,000.00	1,895,427.97	-	855,008.96	-	1,041,419.01
21800 220 INTERGOVERNMENTAL GRANTS	18,766,442.92	2,800,000.00	-	2,263,201.58	-	19,303,241.34
21400 230 LODGERS' TAX	1,701,057.56	1,426,633.42	(643,357.47)	548,608.68	-	1,935,724.83
27000 240 LG Abatement Fund (Opioid)	150,746.81	44,215.71	-	-	-	194,962.52
28000 250 Cannabis Regulation Act Fund	1,632,106.50	844,878.00	-	25,346.32	-	2,451,638.18
29900 270 PUBLIC TRANSPORTATION	1,000.00	415,494.88	-	727,628.79	(312,133.91)	1,000.00
20900 280 FIRE PROTECTION	1,914,962.81	749,426.87	-	244,238.64	-	2,420,151.04
20600 290 EMER MEDICAL SERV	3,659.62	14,763.00	-	14,763.00	-	3,659.62
21200 300 2022 Retention LER	(0.00)	712,500.00	-	622,381.39	-	90,118.61
29900 310 LEDA	3,361,696.47	-	-	44,393.79	-	3,317,302.68
21220 320 2023 Recruitment LER	75,717.65	375,000.00	-	237,424.44	-	213,293.21
20110 330 CORRECTION RECRUITMENT	-	225,000.00	-	162,206.40	-	62,793.60
20910 340 FIREFIGHTER RECRUITMENT	-	225,000.00	-	137,520.83	-	87,479.17
<b>Special Revenue Subtotals</b>	<b>29,395,645.10</b>	<b>12,825,669.57</b>	<b>3,560,258.15</b>	<b>13,172,505.75</b>	<b>(332,158.80)</b>	<b>32,941,225.87</b>
30200 370 COMM DEVE CONST	1,000.00	750,000.00	149,912.19	775,342.89	-	125,569.30
39900 460 BEAUTIFICATION IMPROVEMEN	1,538,849.89	-	-	23,312.12	-	1,515,537.77
21600 480 STREET IMPROVEMENTS	5,573,428.38	1,174,597.56	-	934,147.26	-	5,813,878.68
39900 490 CITY COMM. IMPROVEMENTS	12,477,719.58	2,275,246.92	(998,937.19)	65,482.19	-	13,688,547.12
<b>Capital Project Subtotals</b>	<b>19,590,997.85</b>	<b>4,199,844.48</b>	<b>(849,025.00)</b>	<b>1,798,284.46</b>	<b>-</b>	<b>21,143,532.87</b>
40400 510 UTILITY BOND	45.00	-	190,564.57	190,609.57	-	-
40400 530 2005 WASTEWATER BOND ISSU	1,989,842.96	-	2,271,164.08	2,271,164.08	-	1,989,842.96
<b>Debt Service Subtotals</b>	<b>1,989,887.96</b>	<b>-</b>	<b>2,461,728.65</b>	<b>2,461,773.65</b>	<b>-</b>	<b>1,989,842.96</b>
50200 100 SOLID WASTE	3,011,066.81	6,976,892.95	-	6,920,750.90	0.18	3,067,208.68
39900 440 JOINT UTILITY EXTENSIONS CAPI	1,000.00	-	-	-	-	1,000.00
50100 600 JOINT UTILITY	1,000.00	-	4,642,564.66	4,646,178.49	(3,613.83)	1,000.00
50100 610 JOINT UTILITY CONST	1,000.00	-	3,280,867.80	3,280,867.80	-	1,000.00
50300 620 WASTE WATER PLANT CONST	6,319,679.26	14,437.25	-	1,680,532.39	-	4,653,584.12
50300 630 JOINT UTILITY - WASTEWATER	1,000.00	-	2,762,341.40	2,762,551.32	(209.92)	1,000.00
50300 650 JOINT UTILITY INCOME - WASTE	12,253,708.45	7,183,471.86	(5,033,505.48)	32,740.61	0.01	14,370,934.21
50100 660 JOINT UTILITY INCOME	10,991,910.71	7,497,004.12	(8,113,997.03)	-	(43.75)	10,374,961.55
50100 680 METER DEPOSIT RES	1,629,863.07	303,266.63	-	70,896.01	16,162.49	1,846,071.20
69900 690 INTERNAL SUPPLY	71,747.98	192,499.10	-	185,522.42	-	78,724.66
<b>Utility Subtotals</b>	<b>34,281,976.28</b>	<b>22,167,571.91</b>	<b>(2,461,728.65)</b>	<b>19,580,039.94</b>	<b>12,295.18</b>	<b>34,395,484.42</b>
69900 640 MEDICAL INSURANCE	1,797,055.78	7,324,766.66	-	6,904,151.01	1,082,706.45	1,134,964.98
69900 670 WORKERS COMP TRUST	1,287,796.57	961,853.58	-	914,064.17	-	1,335,585.98
69900 740 INSURNACE - RISK	5,432,955.01	904,593.29	-	2,744,227.77	-	3,593,320.53
<b>Internal Service Subtotal</b>	<b>8,517,807.36</b>	<b>9,191,213.53</b>	<b>-</b>	<b>10,562,442.95</b>	<b>1,082,706.45</b>	<b>6,063,871.49</b>
79900 700 MOTOR VEHICLE	4,410.83	3,954,437.72	-	3,941,378.33	695.80	16,774.42
79900 710 MUNI JUDGE BOND FUND	110,414.33	-	-	-	(38.00)	110,452.33
79900 720 RETIREE HEALTH INSURANCE TRI	6,648,685.39	816,509.22	-	1,555,612.52	75,742.86	5,833,839.23
79900 730 CRIME LAB FUND	74,200.55	12,223.00	-	14,474.50	-	71,949.05
79900 750 FORECLOSURE TRUST FUND	71.88	-	-	-	-	71.88
79900 770 LIBRARY TRUST	6,682.38	2,409.46	-	1,142.04	-	7,949.80
79900 780 SENIOR CITIZEN TRUST	5,210.94	410.00	-	-	-	5,620.94
79900 790 PRAIRIE HAVEN MEM	6,395.05	258.56	-	-	-	6,653.61
79900 800 COMMUNITY PARK TRUST	1,710.62	69.17	-	-	-	1,779.79
79900 820 EVIDENCE TRUST FUND	178,212.42	45,528.13	-	-	-	223,740.55
79900 830 HOBBS BEAUTIFUL	8,488.85	10,589.06	-	4,116.31	-	14,961.60
79900 860 CITY AGENCY TRUST	1,679.66	537.70	-	1,180.39	-	1,036.97
<b>Trust &amp; Agency Subtotals</b>	<b>7,046,162.90</b>	<b>4,842,972.02</b>	<b>-</b>	<b>5,517,904.09</b>	<b>76,400.66</b>	<b>6,294,830.17</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>191,898,420.83</b>	<b>110,992,719.60</b>	<b>-</b>	<b>102,269,288.26</b>	<b>1,039,733.59</b>	<b>199,582,118.58</b>



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

**SUBJECT:** Resolution No. 7613 - Approving a Development Agreement with Sombre Homes Concerning the Development of Market Rate Single-Family Housing

**DEPT OF ORIGIN:** Planning

**DATE SUBMITTED:** 4/23/2025

**SUBMITTED BY:** Kristalyn Seepersad, Planning Project Manager

**Summary:**

Sombre Homes has requested a Development Agreement concerning the development of single-family housing units located within the municipal boundaries or extraterritorial jurisdiction (ETJ). The developer proposes to produce market-rate single-family units and is requesting infrastructure incentives of \$45,000. The proposed Development Agreement is based on the proposed new incentive policy.

**Fiscal Impact:**

Budget:	22-4022-44901-00387 (Lea County Housing Grant)
Available	\$993,056
Development Agreement	\$45,000

**Attachments:**

(5-5-25) Sombre Homes LLC SFIRDA RESO  
(5-5-25) Sombre Homes LLC SFIRDA.MDD  
Broadmoor\_Park  
Broadmoor\_Park\_Summary\_Replat\_Lots\_12\_14

**Recommendation:**

Staff recommends the Commission consider approval/denial of Resolution and Development Agreement.

**Approved By:**

Todd Randall, Assistant City Manager	4/28/2025
Toby Spears, Finance Director	4/28/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/28/2025
Manny Gomez, City Manager	4/28/2025

CITY OF HOBBS

RESOLUTION NO. 7613

**A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT WITH  
SOMBRE HOMES CONCERNING THE DEVELOPMENT OF  
MARKET RATE SINGLE-FAMILY HOUSING**

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with Sombre Homes concerning the development of market rate single-family housing within the municipal boundary and the extraterritorial jurisdiction (ETJ); and

WHEREAS, the aforementioned Development Agreement allows for an incentive of reimbursement of public infrastructure for this type of development, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and/or his designee, is hereby authorized to execute the Agreement.

2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 5<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

# MARKET RATE SINGLE FAMILY DEVELOPMENT AGREEMENT

**THIS AGREEMENT** is entered into on this 5<sup>th</sup> day of May 2025 by and between the City of Hobbs, New Mexico, a municipal corporation (hereinafter "City"); and **Sombre Homes, 1113 W Canterbury St, Hobbs, NM 88242**, (hereinafter "Developer") for the purpose of delivering Housing Developer Services to be provided to the City.

## RECITALS:

\*\* The City desires to contract with a Market Rate Single Family Development Company to deliver Single Family Market Rate Housing to the Citizens of Hobbs, New Mexico.

\*\* Developer has submitted a proposal to the City to deliver the required Market Rate Single Family Housing, to be produced within 365 days of ratification of this agreement, within the City of Hobbs and the extraterritorial jurisdiction (ETJ) boundary.

\*\* Any outstanding Development Agreements between the Developer and the City of Hobbs concerning the production of Market Rate Single Family Housing shall become null and void upon the ratification of this agreement herewith.

**NOW, THEREFORE**, the City of Hobbs and Developer do hereby agree as follows:

### **A. Work To Be Performed.**

1. The Developer shall furnish to the City its Professional Housing Developer Services for certain work regarding the Market Rate Single Family Housing. All single-family structures completed under this agreement shall be located within the City of Hobbs and the ETJ boundaries and shall have received a certificate of occupancy after ratification of this agreement.

2. Developer shall furnish to City its professional Housing Developer Services as provided by this Agreement. The Developer shall produce and deliver to the public Market-Rate Single-Family Housing Units in Hobbs. Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging, or bartering habitation privileges to the property for a period of no less than 30 days at a time.

3. Specific activities required are to develop privately owned real property in the City, including designing, building, and transferring to the public individual market rate single-family housing units. The City's subsidy may include any or all of the following funding assistance from the City:

Incentives are available for installed public municipal infrastructure only, providing compliance with:

- a. Incentive not to exceed per square footage basis:
  - i. \$20.00 per sq. ft. in an in-fill areas
  - ii. \$15.00 per sq. ft. in new residential areas
  - iii. Calculation based on living area only
- b. Incentive not to exceed per unit basis:
  - i. \$17,000.00 per single family unit within an in-fill area
  - ii. \$15,000.00 per single family unit
  - iii. \$7,500 per multi-family unit

- c. Incentive not to exceed fair share per linear foot of infrastructure basis:
  - i. **\$255.00 per linear front footage** of complete public infrastructure, and further broken down as follows:
    - 1. **Water (\$45.00 / lf):**
      - a. Forty-Five dollars (\$45.00) per equivalent front foot of lot to which water service is provided (8" minimum service single family & 10" minimum service for multi-family);
    - 2. **Sewer (\$50.00 / lf):**
      - a. Fifty dollars (\$50.00) per equivalent front foot of lot to which sewer service is provided (8" minimum service single family & 10" minimum service for multi-family);
    - 3. **Street (\$125.00 / lf):**
      - a. One Hundred Twenty-Five dollars (\$125.00) per equivalent front foot of lot to which street is provided (built to Minor Residential standards as defined within the City of Hobbs Major Thoroughfare Plan);
    - 4. **Sidewalk: (\$35.00 / lf):**
      - a. Thirty-five dollars (\$35.00) per equivalent front foot of lot to which sidewalk is provided;

Based on the quantities of required publicly owned infrastructure installed supporting the project, the City Engineer shall determine if the value of the infrastructure is adequate as an equal exchange of value for the amount of City subsidy contributed to the market rate single-family housing unit. The City Engineer shall resolve any issues concerning value or extent of infrastructure and amount of square footage of constructed housing units. Specifically, the City Engineer will determine the value or unit costs of the publicly owned infrastructure according to any City of Hobbs Annual Pavement/Concrete/Utility Contracts or public infrastructure projects and estimates.

**B. Payment for Services.**

1) The City shall pay for said services at the rates agreed to and as specified above in the Infrastructure details, as shown herein. The City will not pay for any unit until a certificate of occupancy is issued based on this Agreement.

2) The total compensation to be paid to the Developer during the term of this Agreement shall not exceed **Forty-Five Thousand Dollars (\$45,000.00)**, unless the Agreement is amended by the City Commission.

3) The City subsidy shall be paid when each individual single-family unit is complete and a certificate of occupancy (C.O.) is issued, provided the certificate of occupancy for the unit is issued after ratification of this agreement. Payment will be made within fifteen (15) days following a written request from the Developer and upon City inspection of project completion.

4) Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time. Such usage either now or in the future, for a period not to exceed 10 years from date of issuance of a certificate of occupancy (C.O.), shall require Developer to return any incentive funds received for any unit thus utilized, upon demand by the City. Developer shall record a "Declaration of Restrictive Covenants", attached hereto as Exhibit 2, to restrict such usage and to notify parties involved in future conveyances.

**C. Construction Requirements.**

High Wind Events: During high wind events, contractors must implement effective mitigation measures and best management practices (BMPs) to minimize blowing trash and airborne dust. This includes deploying wind barriers such as fencing or tarps around work areas, securing loose materials and debris with weighted coverings, and promptly collecting and disposing of waste to prevent it from becoming windborne. Additionally, contractors should apply water or soil stabilizers to exposed surfaces to suppress dust and adjust work schedules to avoid high-risk activities during extreme wind conditions. Regular site inspections and immediate corrective actions ensure compliance with environmental regulations and protect surrounding communities from the impacts of wind-driven debris and dust.

**D. Assignment of Agreement.**

This Section refers to assignability of this Agreement, and not to assignability of the Project to be developed for housing. Developer shall not assign or transfer any interest in this Agreement. Except that Developer is permitted, upon City approval, to assign its interest to a Partnership or Corporation in which the Developer is the principal party or to an affiliated company, working with the Developer on the Project. Subject to the foregoing provision, this Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and assigns; provided that upon any assignment of this Agreement by either party, the other party shall not be released from any obligation under, or liability accruing pursuant to this Agreement. Consent shall not unreasonably be withheld by either party.

**E. Insurance Requirements and Hold Harmless Provision.**

1. Developer agrees to obtain and maintain appropriate insurance during the course of the development of market rate single family housing with the City of Hobbs, as follows, and shall indemnify and hold harmless City, its employees, agents, officers and officials from any and all claims, losses, causes of action, and/or liabilities resulting from the conduct, negligence, errors or omissions of Developer or any employee or agent of Developer while engaged in performing the services called for herein.

2. The Developer shall maintain insurance coverage for General Liability, Automobile Liability, Errors and Omissions Insurance, and Workers' Compensation, subject to review and approval of the City Attorney.

**F. Governing Law and Provisions.**

1. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement, including the expenses of in-house counsel.

**G. Final Payment and Release of Claims.**

1. Developer, upon final payment of all amounts due under this Agreement, releases the City and its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

2. City, upon Developer's final completion of all work items and covenants required of the Developer under this Agreement, shall release the Developer from all liabilities, claims and obligations whatsoever arising from or under this Agreement, on the day that is ten (10) years following the date of the City's issuance of a final certificate of occupancy on the Project.

**H. Amendments.**

This Agreement shall not be altered, changed, or amended except by a written instrument approved and executed by both parties hereto.

**I. Breach.**

1. The following events constitute a breach of this Agreement by Developer:
  - a) Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.
2. The following events constitute a breach of this Agreement by City:
  - a) City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement, including making timely and appropriate payments to the Developer.

**J. Remedies Upon Breach.**

1. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.
2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

**K. Termination.**

This Agreement shall be terminated upon the completion of all terms herein specified or 365 days from date of ratification whichever comes first. A request for infrastructure reimbursement, for a qualified unit produced within the terms of this agreement, received after the Termination Date of this agreement will not be eligible for payment.

**L. Notice.**

All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: City Attorney, 200 E. Broadway, Hobbs, NM 88240; to Developer ATTN: **Sombre Homes, 1113 W Canterbury St, Hobbs, NM 88242** and to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

**M. Entire Agreement.**

The foregoing constitutes the entire agreement between the parties hereto and may be modified only in writing by the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement the day and year first written above.

**City of Hobbs**

**Developer**

\_\_\_\_\_  
By: Sam D. Cobb, Mayor

\_\_\_\_\_  
By: Sombre Homes

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

\_\_\_\_\_  
Medjine Desrosiers-Douyon, Deputy City Attorney



JAMES M. MADDOX  
(VACANT)  
(DEED 482, PAGE 400)

**SUMMARY REPLAT OF  
LOTS 12, 13 & 14, BROADMOOR PARK ADDITION,  
CITY OF HOBBS, LEA COUNTY, NEW MEXICO**

REPLAT OF LOTS 12, 13 & 14, BROADMOOR PARK ADDITION, INTO LOTS 12A AND 14A OF THE BROADMOOR PARK ADDITION, CITY OF HOBBS, LEA COUNTY, NEW MEXICO.

SAID LOTS ARE BEING REPLATTED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER THEREOF SURVEYED AND REPLATTED ACCORDING TO THE LOTS AS THEY APPEAR ON THE PLAT AFFIXED HERON.

IN WITNESS WHEREOF, THE UNDERSIGNED OWNER OF SAID LAND, HAVE HEREUNTO SET THEIR HAND THIS 8<sup>th</sup> DAY OF August, 2023 A.D.

DANIEL TORRES,  
SOMBRA HOMES, LLC

STATE OF NEW MEXICO  
NOTARY PUBLIC  
PATRICIA FLOYD  
COMMISSION NUMBER 1074030  
EXPIRATION DATE 01-31-2027

**ACKNOWLEDGMENT:**

STATE OF NEW MEXICO  
COUNTY OF LEA

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 8<sup>th</sup> DAY OF August, 2023 A.D.

*Patricia Floyd*  
NOTARY PUBLIC

**CERTIFICATE OF MUNICIPAL APPROVAL:**

I, KEVIN ROBINSON, DEVELOPMENT DIRECTOR FOR THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, DO HEREBY CERTIFY THAT THE FOREGOING PLAT IN THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, WAS REVIEWED AND DEEMED COMPLIANT WITH THE MUNICIPAL SUMMARY PROCESS REGULATIONS ON THIS 10<sup>th</sup> DAY OF August, 2023 A.D.

KEVIN ROBINSON, DEVELOPMENT DIRECTOR

ATTEST: *Jan Fletcher*  
JAN FLETCHER, CITY CLERK



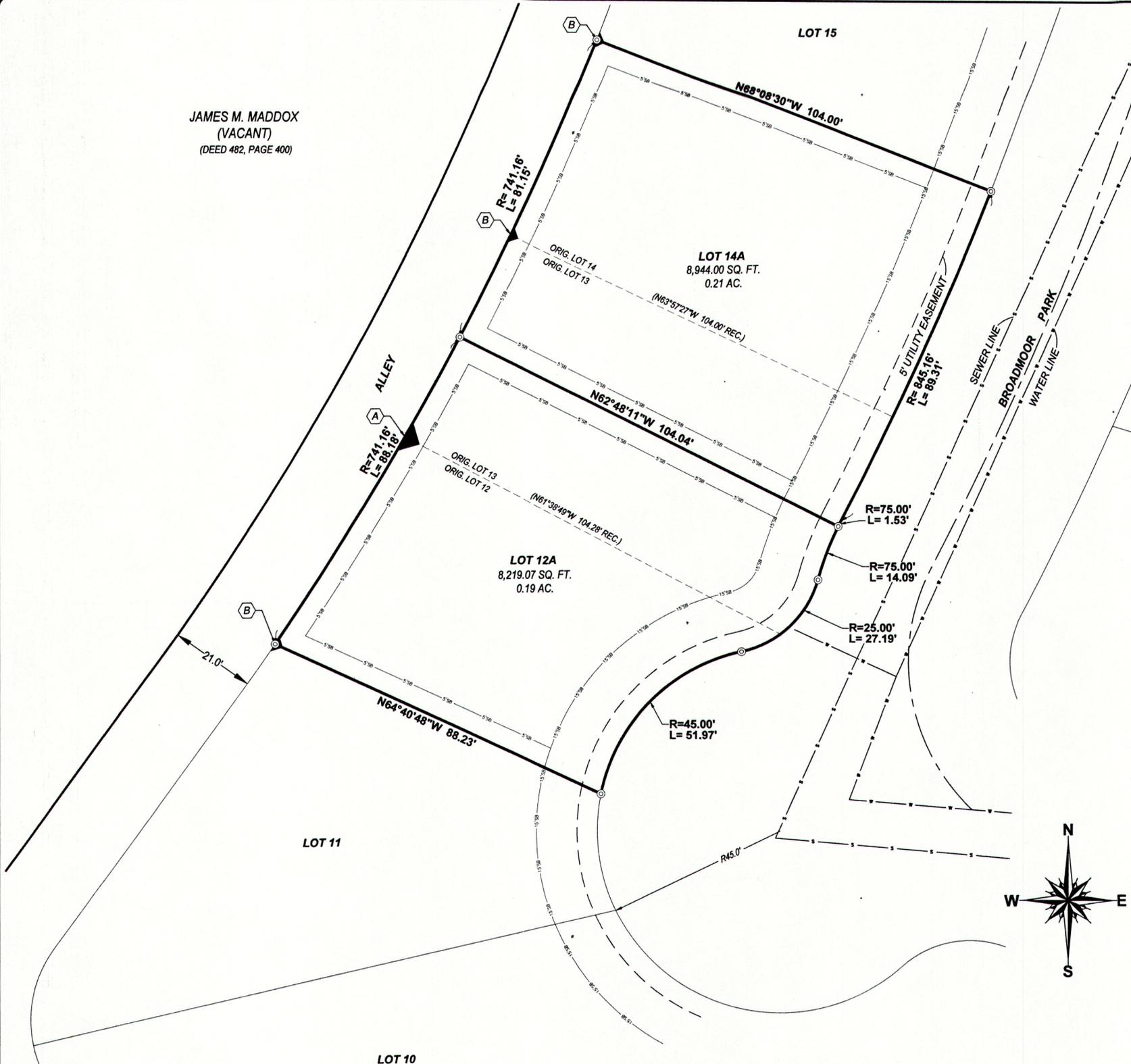
**ACKNOWLEDGMENT:**

STATE OF NEW MEXICO  
COUNTY OF LEA

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 10<sup>th</sup> DAY OF August, 2023 A.D. BY KEVIN ROBINSON AND JAN FLETCHER.

*Janie Yvonne Lara*  
NOTARY PUBLIC

STATE OF NEW MEXICO  
NOTARY PUBLIC  
JANIE YVONNE LARA  
COMMISSION # 1138657  
COMMISSION EXPIRES 08/29/2026



**SURVEYOR'S CERTIFICATE:**

I, GARY G. EIDSON, NEW MEXICO PROFESSIONAL SURVEYOR No. 12641, DO HEREBY CERTIFY THAT THIS SURVEY PLAT AND THE ACTUAL SURVEY ON THE GROUND UPON WHICH IT IS BASED WERE PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION, THAT I AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY MEETS THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO; AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.



*Gary G. Eidson* DATE: 07/28/2023

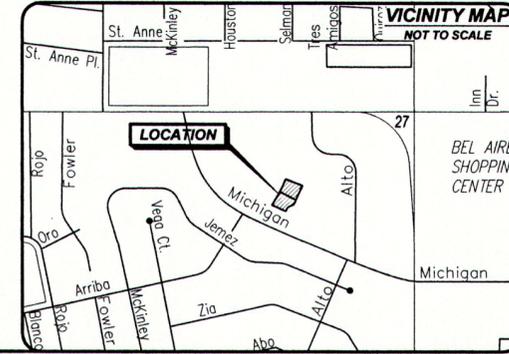
PROVIDING SURVEYING SERVICES SINCE 1946  
**JOHN WEST SURVEYING COMPANY**  
412 N. DAL. PASO HOBBS, N.M. 88240  
(575) 393-3117 www.jwsc.biz  
TBPLS# 10021000

**LEGEND:**

- ⊙ - DENOTES SET 1/2" STL. ROD W/CAP MKD. \*JWSC PS12641\*
- 5'-30' — 5'-30' — DENOTES 5' BUILDING SETBACK LINE
- 15'-30' — 15'-30' — DENOTES 15' BUILDING SETBACK LINE
- (A) - DENOTES UTILITY SERVICE EASEMENT WITH ELECTRICAL TRANSFORMER (SEE PLAT OF BROADMOOR PARK ADDITION)
- (B) - DENOTES UTILITY SERVICE EASEMENT (SEE PLAT OF BROADMOOR PARK ADDITION)

**NOTES:**

BEARINGS SHOWN HEREON ARE RELATIVE TO THOSE BEARINGS SHOWN ON THE PLAT OF THE BROADMOOR PARK SUBDIVISION. RECORDED IN BOOK 1255, ON PAGE 845, OF THE OFFICIAL RECORDS OF LEA COUNTY, NEW MEXICO.



Scale: One Inch = Twenty Feet  
CAD Drafter & Date: ACK - 07/27/2023  
JWSC W.O. No.: 23110169  
JWSC File No.: D - 1473

STATE OF NEW MEXICO  
COUNTY OF LEA - FILED:  
LEA COUNTY, NM  
KEITH HANES, COUNTY CLERK  
080839247  
Book 2213 Page 631  
1 of 1  
08/14/2023 01:58 PM  
BY ELYSSA O'BRAIN



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

---

**SUBJECT:** Resolution No. 7614 - Authorizing an Agreement Extension Between the City of Hobbs and Lea County for the Continued Use of Funds to Support Spay and Neuter Programs and Services

**DEPT OF ORIGIN:** Legal

**DATE SUBMITTED:** 4/9/2025

**SUBMITTED BY:** Medjine Desrosiers-Douyon, Deputy City Attorney

---

**Summary:**

The City of Hobbs and Lea County entered into a Memorandum of Agreement (MOA) on December 5, 2022, for a grant in the amount of \$250,000.00 to support operational and capital expenditures related to the expansion of spay and neuter programs and services within the city. A remaining balance of \$184,410.72 is still available under the grant. The City is requesting an extension of the Memorandum of Agreement (MOA), which expired June 30, 2024, to continue utilizing the funds for spay and neuter efforts in Hobbs. The revised expiration date of the agreement is proposed as June 30, 2026.

The County Commissioners approved this agreement on April 10th, 2025 at their last commission meeting.

---

**Fiscal Impact:**

Revenue from this grant was recognized in FY 2024. The fiscal impact would require a BAR expenditure increase of \$184,410.72 in FY 2025.

---

**Attachments:**

Resolution for Spay and Neuter Grant  
Final\_MOA with County Contract Extension Signed

---

**Recommendation:**

Approve the proposed Resolution.

---

**Approved By:**

Medjine Desrosiers-Douyon, Deputy City Attorney	4/24/2025
Toby Spears, Finance Director	4/28/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/28/2025
Manny Gomez, City Manager	4/28/2025

CITY OF HOBBS

RESOLUTION NO. 7614

A RESOLUTION AUTHORIZING AN AGREEMENT EXTENSION  
BETWEEN THE CITY OF HOBBS AND LEA COUNTY FOR THE  
CONTINUED USE OF FUNDS TO SUPPORT  
SPAY AND NEUTER PROGRAMS AND SERVICES

WHEREAS, the City of Hobbs Commission authorizes the City of Hobbs to enter into an agreement extending the December 5, 2022 Memorandum of Agreement with Lea County to accept the unused balance of the \$250,000 Lea County Grant for the Spay and Neuter Program; and

WHEREAS, the City of Hobbs accepts the remaining balance in the amount of \$184,410.72 to continue operational and capital expenditures to expand the City of Hobbs' Spay and Neuter Program; and

WHEREAS, the City of Hobbs will use the grant funds by June 30, 2026 and any unused funds will revert back to Lea County; and

WHEREAS, the spay and neuter program will offer low cost for spaying and neutering services of animals within the City of Hobbs and Lea County; and

WHEREAS, the parties to this Agreement have the common goal of assisting in the ongoing issue of unneutered animals in the City of Hobbs and Lea County.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, authorizing an agreement extension with Lea County and accepting the Lea County Grant in the amount of \$184,410.72 to expand the City of Hobbs's Spay and Neutering Program and Services.

PASSED, ADOPTED AND APPROVED this 5<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

**AGREEMENT EXTENSION BETWEEN LEA COUNTY, NEW MEXICO AND THE  
CITY OF HOBBS**

This Agreement Extension (“Agreement”) is made on the date of the signatures below by and between Lea County, New Mexico (hereinafter “County”) and the City of Hobbs (hereinafter “City”).

WHEREAS, the City and County entered into a Memorandum of Agreement on December 5<sup>th</sup>, 2022 (“2022 Agreement”), attached hereto and incorporated herein, wherein the City accepted the County’s grant of \$250,000.00 for operational and capital expenditures to expand spay and neuter programs and services in the City; and

WHEREAS, there remains a balance of \$184,410.72 of the grant; the spay and neuter program continues to provide services to the City and the County;

WHEREAS, the 2022 Agreement expired on June 30, 2024, and the City and County have entered into negotiations on a new agreement and now mutually seek an extension of the 2022 Agreement; and

WHEREAS, the 2022 Agreement on Page 2 states, “[t]he foregoing constitutes the entire agreement between the Parties and may be modified only in writing signed by both Parties. Amendments and alterations to this Memorandum of Agreement after execution may only be made in writing signed by both parties.”; and

NOW, THEREFORE, for and in consideration of the mutual covenants, promises, and agreements herein contained, and for other good and valuable consideration, the City and the County agree to amend the titled “Agreement” and “Term” clauses in the 2022 Agreement as follows:

**AGREEMENT**

1. The City shall use the remaining balance of \$184,410.72 of the grant.
2. The City shall use the grant funds for operational and capital expenditures to expand spay and neuter programs.
3. The City will use the grant funds by June 30, 2026.
4. The City will return any unused grant funds to the County by June 30, 2026.

**TERM**

This Memorandum of Agreement shall continue in full force and effect until the grant funds have been used or June 30, 2026, whichever occurs first.

IN WITNESS WHEREOF, this Agreement extension shall be in full force and effect upon execution and approval of the parties hereto.

ATTEST:

CITY OF HOBBS

BY: \_\_\_\_\_  
Sam Cobb,  
Mayor

Date: \_\_\_\_\_

ATTEST:

LEA COUNTY, NEW MEXICO

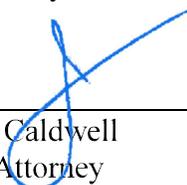
BY:  \_\_\_\_\_  
Gary Eidson,  
Lea County Chair

Date: 04/10/2025

Approved as to Form:

By: \_\_\_\_\_  
Medjine Desrosiers-Douyon  
City Attorney

Date: \_\_\_\_\_

By:  \_\_\_\_\_  
John W. Caldwell  
County Attorney

Date: 04/10/2025



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

---

**SUBJECT:** Consideration of Approval of the Purchase of Park Improvements and Replacement of the Playground at Clover Park Using CES Contract #2023-16-C116-ALL from Exerplay in the Amount of \$167,002.19

**DEPT OF ORIGIN:** Parks and Open Spaces

**DATE SUBMITTED:** 4/18/2025

**SUBMITTED BY:** Matt Hughes, POSD Superintendent

---

**Summary:**

The Parks and Open Space Department has been working on plans to make improvements and replace playground equipment at Clover Park, 1300 W. Central Ave. The current equipment is outdated, showing significant signs of wear and deterioration, and replacement parts are no longer available. Due to these issues, the decision was made to move forward with a full replacement.

The new playground will be designed for children aged 5–12 and will feature updated play elements. Planned amenities include a play structure with climbers and two slides. Other elements within the park are swings, a spinner, a climbing wall. Also being added are two metal-roofed pavilions equipped with picnic tables to enhance the park's usability for families and community gatherings. The upgrades will also include new concrete paths that will connect pavilions and playground for ease of access and accessibility. Turf improvements will also be made along with Xeriscaping with colorful plants to provide a buffer zone along the edge of the streets. This upgrade aims to provide a safer, more engaging, and accessible recreational space for local residents.

Playground, concrete, and pavilions will be installed by a contractor. Xeriscaping, plants, turf and irrigation system upgrades will be completed by city staff.

---

**Fiscal Impact:**

This is a budgeted item within the 2025 Parks budget (0320-44901-00099 and 0320-43011)

---

**Attachments:**

004280A-Camera3-HD  
004280A-Camera4-HD  
004280A-Model 2D  
exerplay quote  
shelter  
004280A-Camera1-HD  
004280A-Camera2-HD

---

**Recommendation:**

The Parks and Open Space Department recommends that we accept the CES quote from Exerplay for park improvements and replacement of the playground at Clover Park.

---

**Approved By:**

Bryan Wagner, Parks & Open Spaces Director	4/22/2025
Toby Spears, Finance Director	4/24/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/24/2025
Manny Gomez, City Manager	4/28/2025



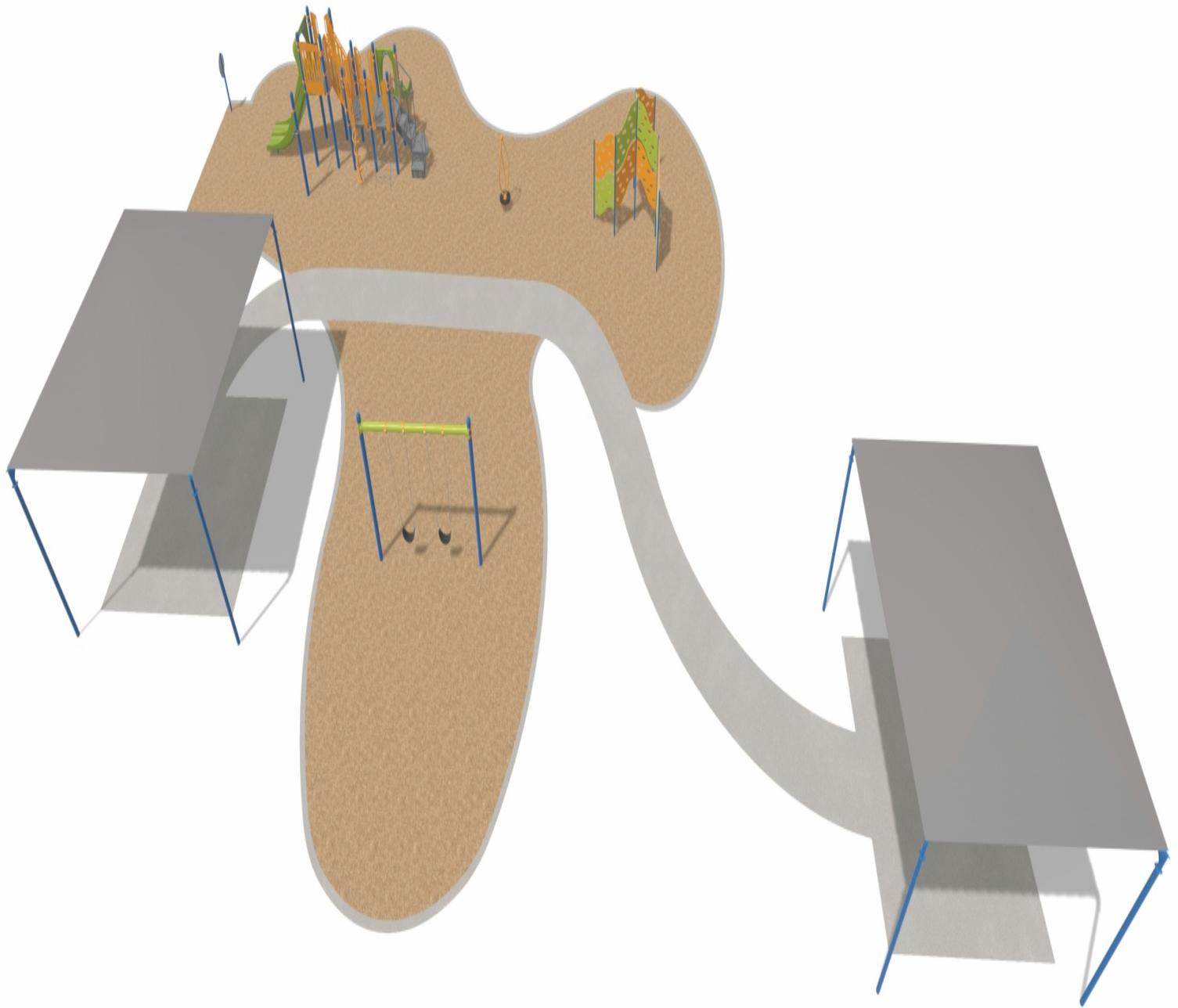
*ls*  
landscape  
structures®

Hobbs, City of, Clover Park New Play Area

004280A • 3.14.2025

*exerplay*

© 2025 Landscape Structures. All Rights Reserved



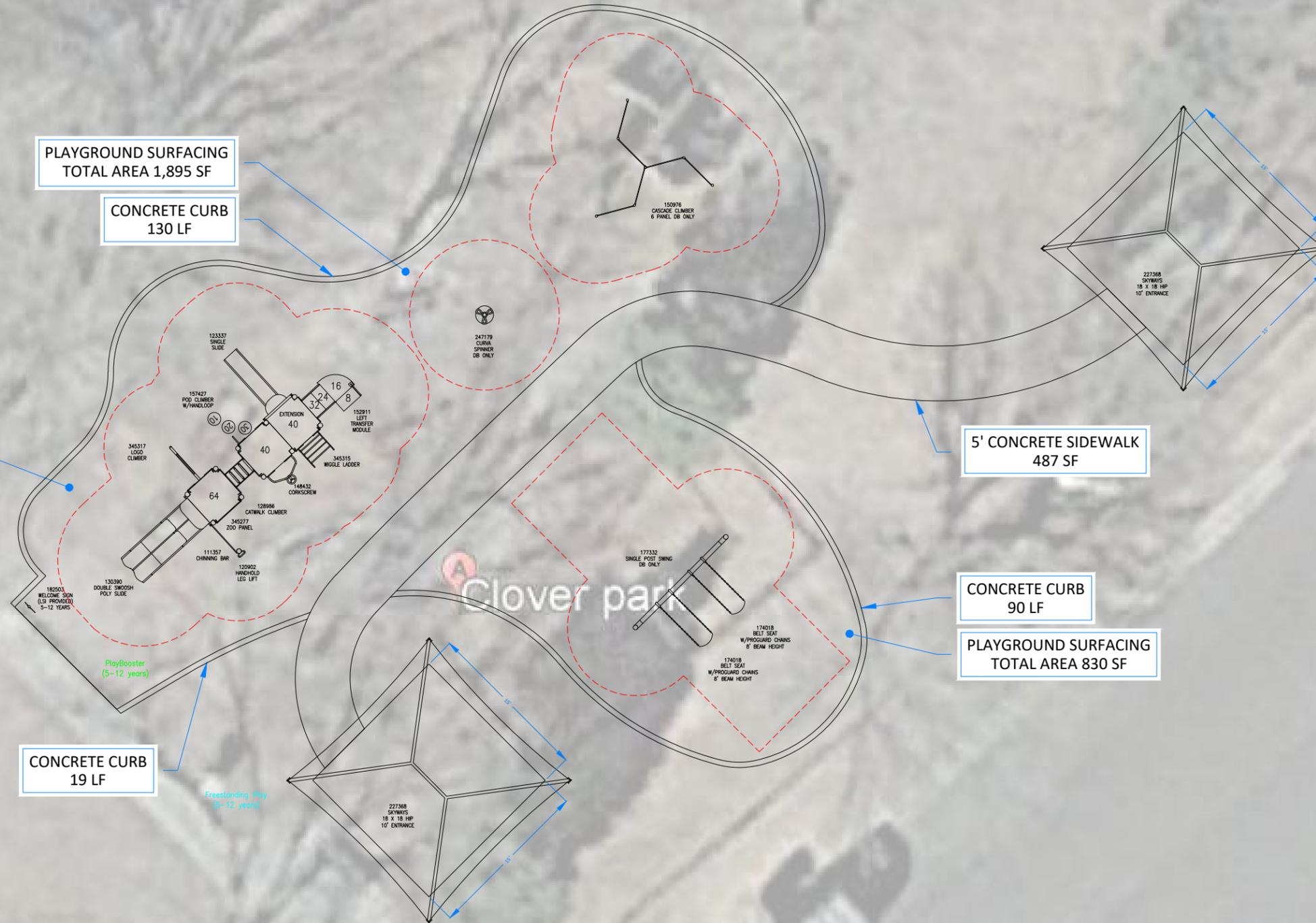
Hobbs, City of, Clover Park New Play Area

004280A • 3.14.2025



\*NOTE: PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATIONS OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

\*NOTE: DESIGN ASSUMES THAT THE SITE IS LEVEL, OR DOES NOT EXCEED A 2% GRADE CHANGE OVER THE ENTIRE AREA.



MAXIMUM FALL HEIGHT  
PLAY STRUCTURE - 76"  
CASCADE CLIMBER - 93"  
SWINGS - 96"

PLAYGROUND SURFACING  
TOTAL AREA 1,895 SF

CONCRETE CURB  
130 LF

5' CONCRETE SIDEWALK  
487 SF

CONCRETE CURB  
90 LF

PLAYGROUND SURFACING  
TOTAL AREA 830 SF

CONCRETE CURB  
19 LF

TOTAL ELEVATED PLAY COMPONENTS	7		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	4	REQUIRED	4
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	6	REQUIRED	2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5



The play components identified on this plan are IPEMA certified. (Unless model number is preceded with \*) The use and layout of these components conform to the requirements of ASTM F1487.

THIS PLAY AREA & EQUIPMENT IS DESIGNED FOR AGES 5-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT VALUE FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION).

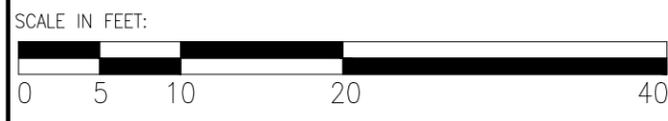
DESIGNED BY:

KB

COPYRIGHT: 3/14/25  
EXERPLAY, INC.

12220 N HWY 14 Suite 1  
CEDAR CREST, NM 87008  
PH: 1-800-457-5444 FAX: 1-505-281-0155

1/218/22	220005B	SLA
1/6/22	220005A	JDC
Date	Previous Drawing #	Initials



Hobbs, City of  
Clover Park New Play Area  
Hobbs NM

ExerPlay, Inc.  
Jeff Talley

SYSTEM TYPE:  
PlayBooster

DRAWING #:  
004280A





# Proposal

Q008495

Please Issue Purchase Order to:  
 Cooperative Educational Services  
 PO Box 81045  
 Albuquerque, NM 87198  
 Contract 2023-16-C116-ALL

Proposal Date	Salesperson
4/8/2025	Jeffrey Talley 806-670-4006 jeff@exerplay.com

Hobbs, City of: Clover Park, New Play Area  
 CES - 2023-16-C116-ALL

Quantity	Item Code	Description	Unit Price	DISC.	Total Extended
LANDSCAPE STRUCTURES, INC.					
1.00	LSI DESIGN	PlayBooster (5-12 years) Design 004280A	39,505.00	4%	37,924.80
1.00	FREIGHT	Freight/shipping charges for Play (150-25-298)	4,500.00		4,500.00
1.00	RGH-INSTALL	Installation of Playground Equipment (485)	14,375.00		14,375.00
SCENIC SHELTERS, INC.					
2.00	SHELTER	SHP 1212, 12' x 12' Steel Hip, Multi-Rib Metal Roof, Tube Steel Frame, 8' Eave Height, 4:12 Roof Pitch, 24 Ga. Trim Fascia,	14,560.00	4%	27,955.20
1.00	ENGINEERING	Engineered drawings	975.00		975.00
1.00	FREIGHT	Freight/shipping charges (56178)	7,397.00		7,397.00
2.00	RGH-INSTALL	Installation of Shelter (650)	16,250.00		32,500.00
1.00	RGH-INSTALL	Installation of Sidewalk. 500 sq/ft, 4" thick concrete, fiber reinforced, 3000 psi.	9,375.00		9,375.00
1.00	RGH-INSTALL	Installation of Curb. 90 linear feet.	7,500.00		7,500.00
1.00	RGH-INSTALL	Haul off of digging spoils.	1,875.00		1,875.00
135.00	SURFACING	Engineered Wood Fiber, priced per CY	46.00	4%	5,961.60
1.00	FREIGHT	Freight/shipping charges (032125)	1,886.00		1,886.00
1.00	BOND	Payment/Performance Bond	4,493.00		4,493.00

*THIS PROPOSAL IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS*

*Taxes subject to change*

Proposal prepared by: Stefani Schmuker

Subtotal	156,717.60
Tax Total:	10,284.59
<b>Total</b>	<b>167,002.19</b>

Accepted by:

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**General Terms and Conditions:**

Pricing for all listed items is good for 30 days from date of quote. ExerPlay reserves the right to revise pricing if any quote approvals are received after the 30-day timeframe, or if any portion of the quote is changed or removed. This may result in a delay in ordering materials for this project.

Pricing is for the listed items only and unless specifically shown on the quote, does not include freight, installation, engineering, offloading, storage, security, site preparation, permitting, security/temporary fencing, hard dig conditions, saw cutting, core drilling, field painting, electrical, concrete slabs, masonry work, ABC compaction, curbing, hand digging, excavation, spoil & waste removal, certification classes, background checks/badging, private line locating, or any applicable taxes or bonds. To obtain a performance/payment bond, please add 3.5% of the total to this quote.

Any necessary permits (federal, state, and/or local building) or special inspections are the responsibility of the General Contractor or End Owner.

Any applicable taxes shown on the quote are calculated based on state, city or county rates and project-specific requirements. Any Requests to remove taxes are subject to approval and MUST include an applicable tax-exempt certificate.

Please provide a signed quote, Purchase Order, or Contract to request an order. Further information such as shipping, colors, contact info, etc., may be needed before an order can be placed. Contract terms are subject to review and approval.

Notwithstanding anything to the contrary in any Contract Documents, ExerPlay shall have no duty to defend or indemnify Owner, Customer, or any other party for that portion of any claim arising out of the sole negligence of the indemnified party.

**Billing and Payment Terms:**

Current Customers: Unless otherwise negotiated and agreed upon, ExerPlay's payment terms are Net 30 from the date of the invoice, with approved credit; and Net 45 for contracted projects. ExerPlay's process is to bill the customer when the equipment ships. Surfacing and installation are billed upon completion. Bonds are billed when ordered. Late payments may be subject to finance fees and/or legal action.

New Customers: New customers may be required to pay a deposit on equipment at time of order. Deposit amount to be determined, based on credit. The remainder of that equipment, including freight, will be billed when it ships. Surfacing and installation are billed upon completion. Bonds are billed when ordered.

If paying by credit card, there will be a 3.5% fee added to the invoice.



**Installation Terms:**

If installation is included on the quote, the following guidelines must be followed:

1. It is recommended that any Landscape Structures Equipment be installed by a certified Landscape Structures installer, and that all other equipment be installed by a CPSI Certified installer. ExerPlay reserves the right to request proof of certification.
2. Playground equipment MUST be installed over ADA compliant wood fiber or rubber surfacing. This area is not ADA compliant without surfacing and an accessible route up to and into the playground area. Please contact us for more information.
3. Installation price does NOT include prevailing wages, Davis–Bacon wages, or TERO wages unless otherwise specified. Any changes in wage requirements at time of order are subject to updated pricing.
4. Installation price is based on normal soil conditions. Unusual or hard dig soil conditions that require the use of a jack hammer, or other such equipment, will incur additional charges by reason of such conditions and supervisory fee, and for an extension of the time of completion. Installation price does not include removal of anything which may hinder installation of equipment, unless otherwise specified on our quote.
5. If Hard Dig conditions are known, please advise so we can quote accordingly to avoid any delays or additional fees. Hard Dig conditions will be considered anything that cannot be excavated with a standard Bobcat mounted hydraulic auger. Hard Dig conditions will require a change order at a Time & Material rate. If an auger truck is required to complete digging, it will be at the expense of the General Contractor or Owner, if a spoil report is not provided at the time of quoting.
6. Finish grade is to be provided by others prior to arrival of installer.
7. Installer must have free and clear access to the install location(s). The installer is not responsible for damage done to existing surfacing/landscaping that may occur when equipment & vehicles are being used in the normal course of construction. Reasonable access to the job site for a Bobcat is assumed as a part of this quote.
8. Line–item pricing is for informational purposes only and is based upon being awarded the total project. All items are to be installed concurrently if specific areas are not ready for installation, and an additional mobilization fee will be required via Change order unless otherwise specified on the quote.
9. If any materials need to be unloaded on site by the installer, unloading must be coordinated at the same time as the installation. If special arrangements need to be made, an additional trip charge for unloading may apply.
10. Our installation team will call 811 to conduct a line location service; however, often–times they do not mark lines on the actual property where the installation will be done. The owner is responsible for blue–staking the job site and staking out any underground utilities prior to installation. Owner is responsible should damage occur.
11. Neither ExerPlay nor Installers are responsible for vandalism, theft of equipment or subsequent repairs or replacement. Security fencing can be provided upon request and added to the quote.
12. The job site MUST be ready, and area leveled, when the installer arrives to begin the job, unless specifically noted on the quote. Any downtime or site delays caused by Owner or General Contractor will incur additional fees.
13. If equipment is to be shipped to the installer’s yard, it will be held for a maximum of 6 months from delivery, with intent to install in that time frame; otherwise, storage fees may occur.

**General Contractor is responsible for:**

1. Adequate storage and layout area as well as security of equipment while on site.
2. Water, power, sanitary facilities, and trash container on site.
3. Free and clear vehicle access to site and all areas under the scope of work.
4. Movement of any utilities conflicting with the installation of the equipment (installer is not responsible for landscape irrigation).
5. Once the installers are on site, any delays or additional work incurred by the installation crew and caused by others (owners or other contractors) will be charged on a cost-plus basis.
6. Any additional costs, i.e. demolition, relocation, excavation, surfacing materials, and labor due to abnormal soil conditions, are not included in price.
7. Please notify ExerPlay of any changes immediately. If any changes are made which we are not aware of, and which alter the installation, then all additional costs will be passed on to the GC.



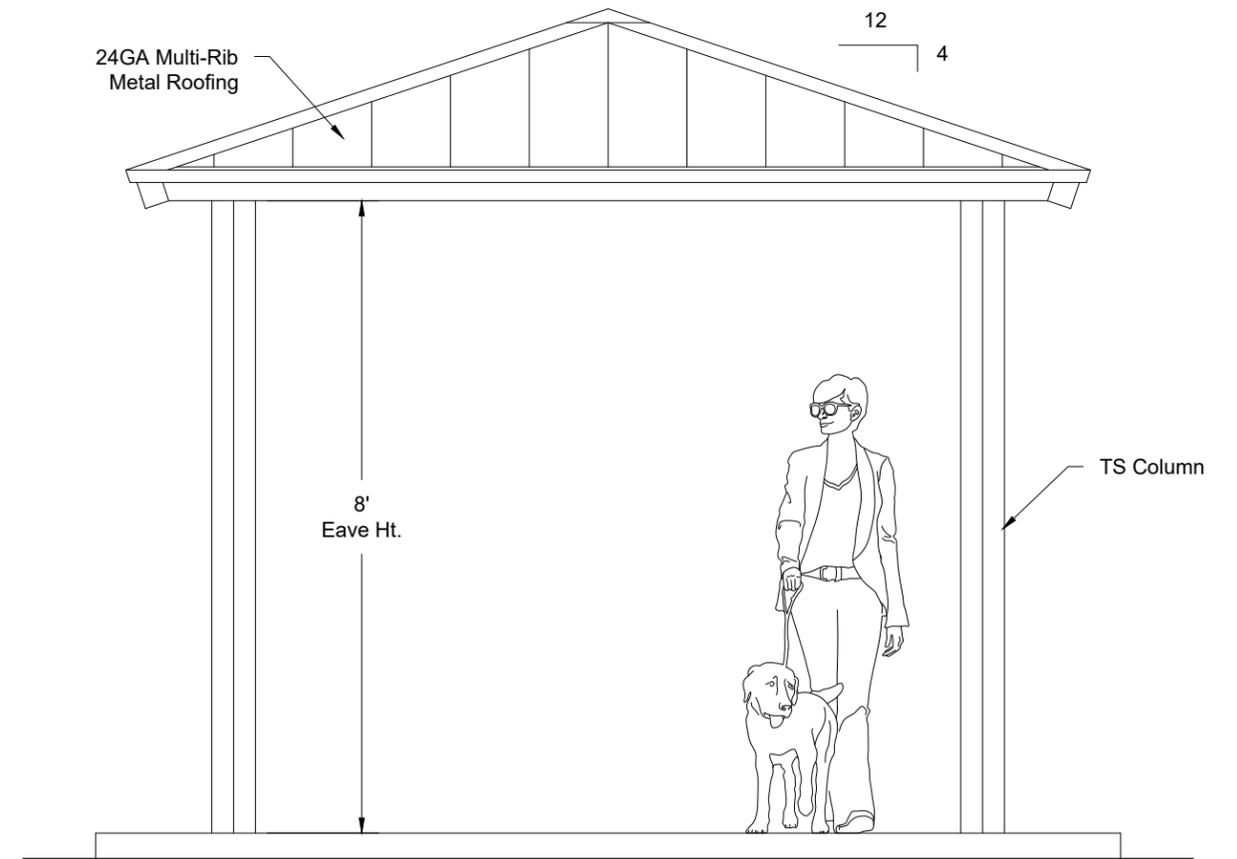
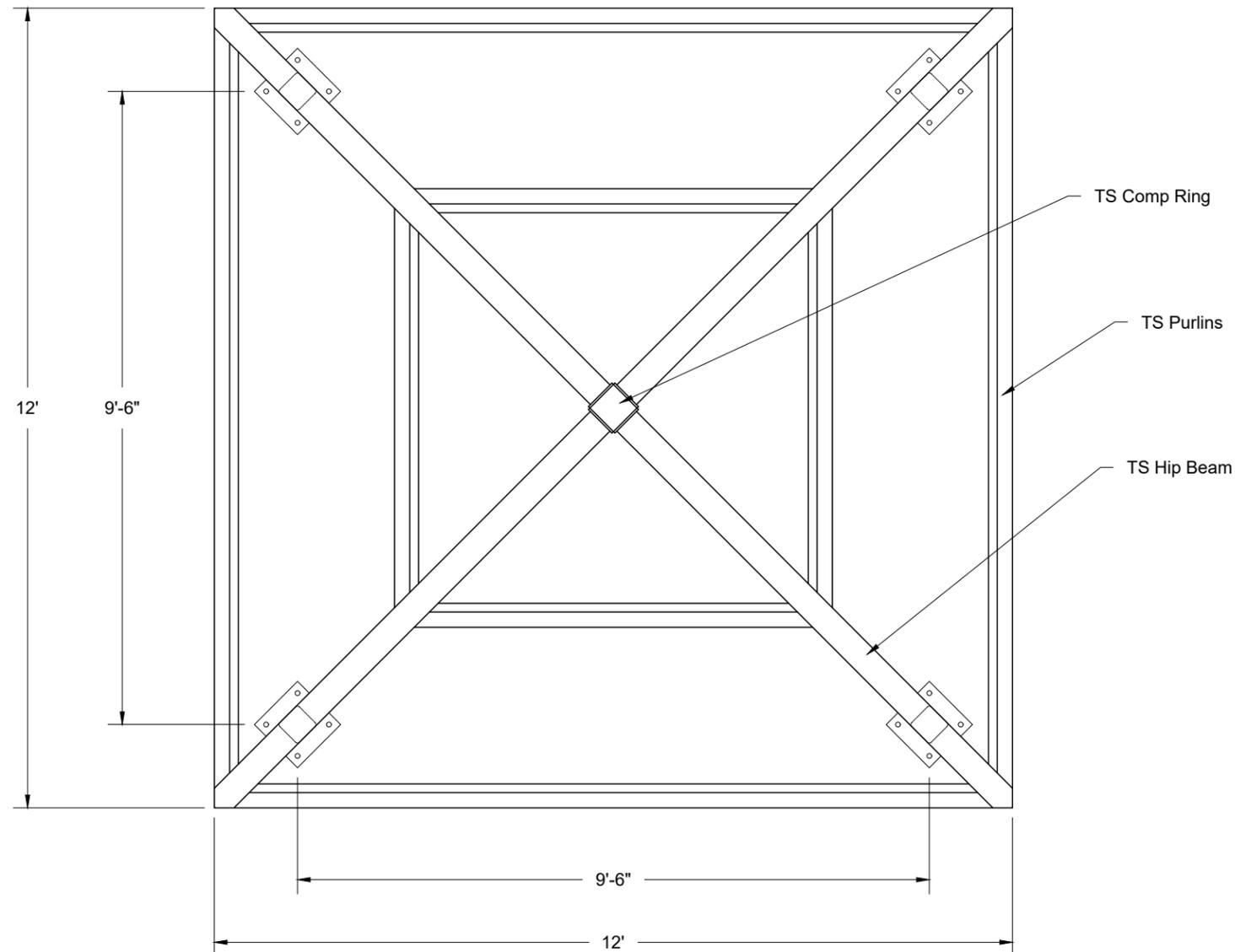
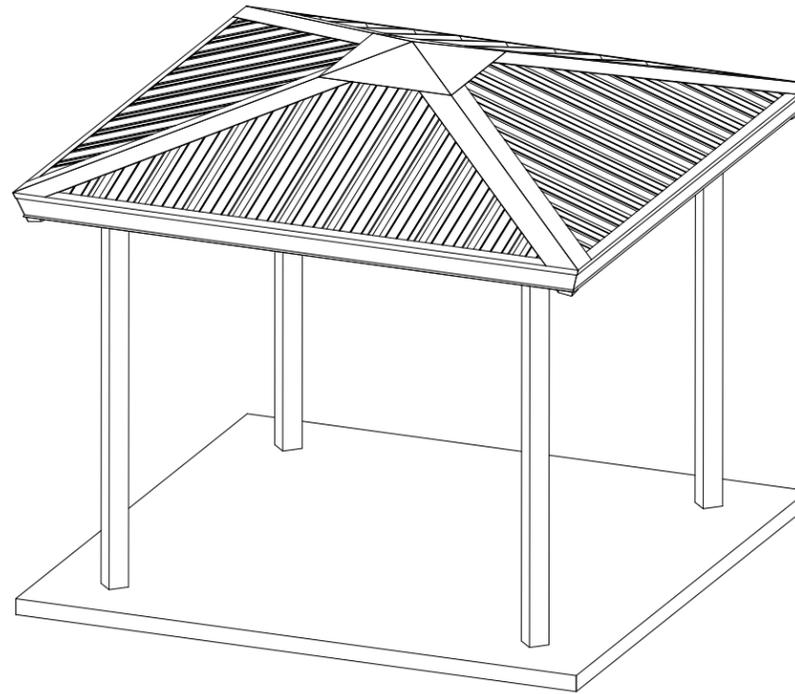
PH: 855-544-8439      www.ScenicShelters.com  
 ADDRESS: 17330 Beachview Drive, West Olive, MI 49460

COPYRIGHT 2024

The information shown within this drawing is the intellectual property of Scenic Shelter, not be copied or disclosed to any unauthorized parties in part or its entirety without our written permission, and they shall not be used for construction.

**NOTES:**

TS = Tubular Steel



CONCEPT DRAWING - NOT FOR CONSTRUCTION			
MOD#: SHP1212-8EH	MODEL: 12x12 Steel Hip Shelter		
BY: JES	DRAWING SCALE: NTS	PAGE: 1 OF 1	
ORG. DATE: 2-22-24	REV. DATE: -	REV: -	



landscape structures

Hobbs, City of, Clover Park New Play Area

004280A • 3.14.2025

exerplay



Hobbs, City of; Clover Park New Play Area

004280A • 3.14.2025





**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

---

**SUBJECT:** Consideration of Approval of a Quote with Creative Recreational Designs to Provide Site Fixtures for Del Norte Park, Boone Cemetery, MLK Soccerplex and Rockwind Community Links Using CES Contract #2023-16-C123-ALL in the Amount of \$88,081.96

**DEPT OF ORIGIN:** Parks and Open Spaces  
**DATE SUBMITTED:** 4/22/2025  
**SUBMITTED BY:** Matt Hughes, POSD Superintendent

---

**Summary:**

The Parks and Open Space team has identified various site amenities at Del Norte Park, MLK Soccer Plex, Boone Cemetery, and Rockwind Community Links that are in need of replacement due to wear and tear. The amenities will be replaced with heavy-duty concrete fixtures, including tables, barbecue grills, and trash cans. These new amenities will enhance the aesthetics of the areas and provide long-lasting, durable options for each location. In addition to the amenities being replaced at Del Norte Park, a new concrete ping-pong table and corn hole games will be added. Also included with this quote will be the replacement of the existing sign at Boone Cemetery with a new concrete sign.

---

**Fiscal Impact:**

Funds were budgeted in the 2025 budget year for these items : \$16380.50 from 4019-050-44901-00300, \$41182.80 from 0320-050-43011, \$34183.50 from 0320-050-44901-00013 CES 10% discount of \$3664.84 for a total of \$88,081.96

---

**Attachments:**

City of Hobbs - Concrete Amenities Presentation  
Hobbs - Outdoor Creations Sites - CRD Quote 25016

---

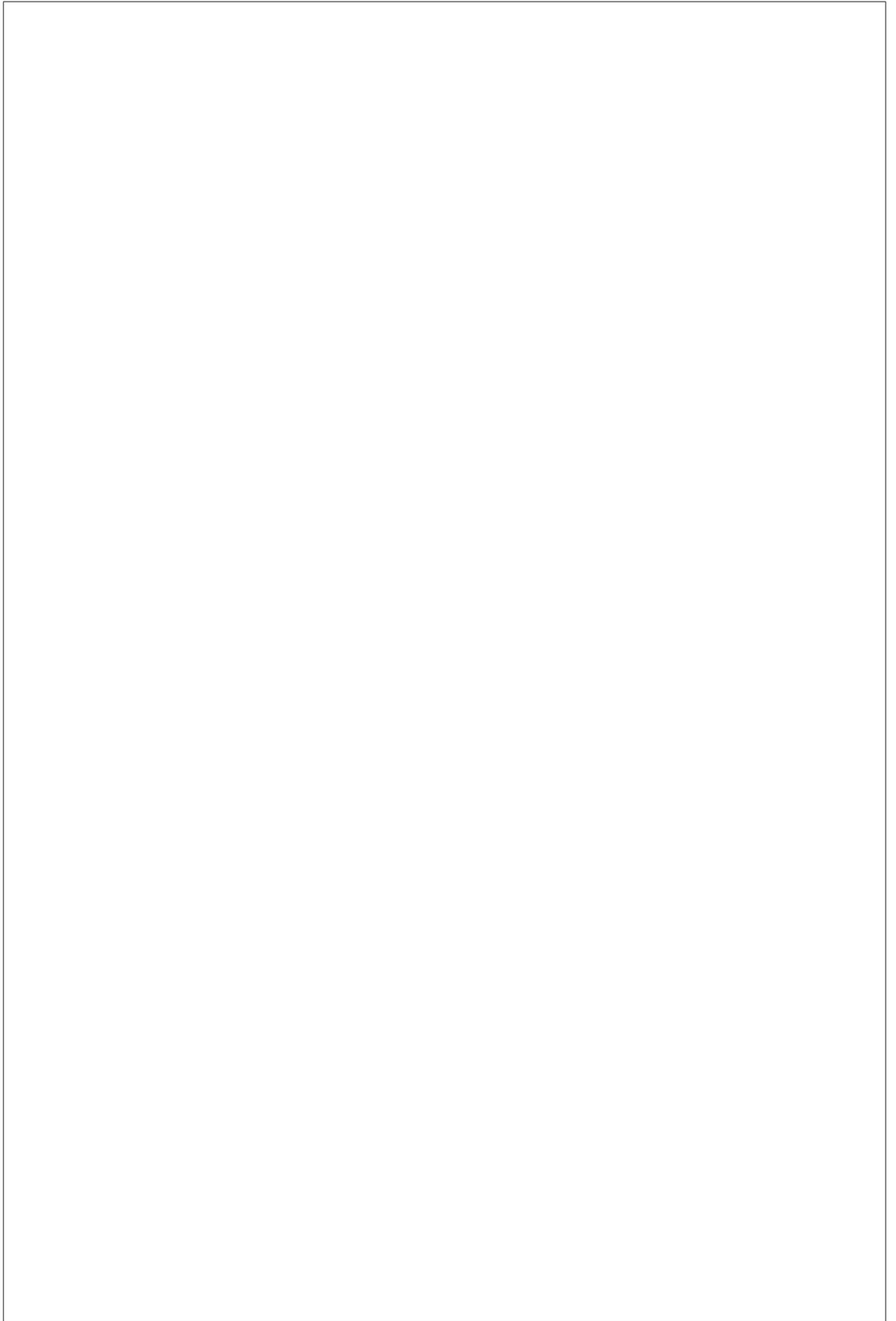
**Recommendation:**

The Parks and Open Space Department would recommend that we approve the quote from Creative Recreational Designs in the amount of \$88,081.96 for replacement of various site fixtures at MLK, Rockwind Community Links, Del Norte Park and Boone Cemetery using CES contract #2023-16-C123-ALL.

---

**Approved By:**

Bryan Wagner, Parks & Open Spaces Director	4/22/2025
Toby Spears, Finance Director	4/24/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/24/2025
Manny Gomez, City Manager	4/28/2025





## **Del Norte, MLK, & Boones Cemetery: Concrete Amenities**

NOTICE: This DESIGN/DEVELOPMENT contains privileged and confidential information and is intended only for the Owner to whom it is addressed. If you do not represent the Owner, you should not disseminate, distribute, or copy this design / development. The content of this plan is the confidential property of Creative Recreational Designs and should not be copied, modified, retransmitted, or used for any purpose except with Creative Recreational Designs.  
If you are not the intended recipient, please delete all copies and notify us immediately.



---

Presented By:

**Kyle Hitchcock**

P.O. Box 15191, Rio Rancho, 87174

Phone (505) 730-1722

Email: [KyleH@CreativeRecDesigns.com](mailto:KyleH@CreativeRecDesigns.com)



## **100SSK Concrete Table**

---

92"x65"x32"

Smooth top

Standard legs

Skateboard resistant bumps

Non-sacrificial sealer

City logo on each leg

Color chosen: Davis Baja Red

**100SSK**



**115FSS**  
**Children's Table**

---

48"x42"x24"

Smooth finish

Non-sacrificial sealer

City logo on each leg

Color chosen: Davis Baja Red  
& Maplewood (not shown)



**101SSK  
Concrete Table**

---

72"x65"x32"

Smooth top

Skateboard resistant bumps

Non-sacrificial sealer

City logo on each leg

Color chosen: Davis Baja Red  
& Maplewood (not shown)

101SSK



**3001AG**  
**Group BBQ Grill**

-----  
70"x34"x34"

Smooth finish

Non-sacrificial sealer

City logo on each side

Custom "Del Norte Park" in  
BBQ canopy

Color chosen: Davis Baja Red  
(not shown)

**3001AG**



**300ADT  
Family BBQ**

---

34"x34"x34"

Dome top lid and grill

Smooth finish

Non-sacrificial sealer

City logo on each side

Color chosen: Davis Baja Red  
(not shown)



## Round Top Receptacle

-----  
45-gallon receptacle

Side opening

Door with handle

Smooth finish

Non-sacrificial sealer

City logo and "Prairie Haven  
Cemetery" logo

Receptacle colors chosen:  
Tan & Davis Baja Red  
(not shown)

Door colors chosen:  
Blue & Green  
(not shown)



## 1500 Table Tennis

---

108"x60"x36"

Custom laser cut "Del Norte Park" net  
and city logo leg guards

Non-sacrificial sealer

Smooth finish

Color chosen: Davis Baja Red  
(not shown)



**1510  
Cornhole**

---

36"x54"x12"

Smooth finish

Non-sacrificial sealer

Color chosen: Davis Baja Red  
(not shown)

**717  
Sign**

-----  
48"x108"x8" curved sign

Smooth finish

Non-sacrificial sealer

Color chosen: Kahlua  
(not shown)



# CREATIVE RECREATIONAL DESIGNS

also offers; Playgrounds, Shade Shelters, Metal Shades, Fitness Equipment, Athletic Equipment, and Aquatic Play





**CREATIVE RECREATIONAL DESIGNS**

PO BOX 15191

# Quote

Date 1/14/2025

Estimate # 25016

Phone # (505) 414-9866

Sales@CreativeRecDesigns.com

Fax #

www.CreativeRecDesigns.com

Name / Address
Cooperative Educational Services PO Box 81045, ABQ NM City of Hobbs 200 E. Broadway St Hobbs, NM 88240

Terms Net 30

Description	Qty	Rate	Total
PROJECT: Del Norte & MLK Parks, & Golf Course			
Outdoor Creations Model #100SSK: 92" Smooth Top Picnic Table Standard Legs with skateboard resistant bumps	11	1,345.50	14,800.50
Outdoor Creations Model #NANO: Nano - Non-sacrificial sealer, Cast In Logo - Hobbs,	11	214.50	2,359.50
Outdoor Creations Model #115FSS: 48" Children's Table	3	1,137.50	3,412.50
Outdoor Creations Model #NANO: Nano - Non-sacrificial sealer. Cast in Logo - Hobbs "NEW SIZE", Smooth Finish, Davis Baja Red	3	143.00	429.00
Outdoor Creations Model #115FSS: 48" Children's Table	4	1,137.50	4,550.00
Outdoor Creations Model #NANO: Nano - Non-sacrificial sealer. Cast in Logo - Hobbs "NEW SIZE", Smooth Finish, Maplewood	4	143.00	572.00
Outdoor Creations Model #101SSK: 72" Smooth Top Picnic Table Standard Legs with skateboard resistant bumps	1	1,469.00	1,469.00
Outdoor Creations Model #NANO: Nano - Non-sacrificial sealer. Cast in Logo - Hobbs "NEW SIZE", Smooth Finish, Davis Baja Red	1	143.00	143.00
Outdoor Creations Model #101SSK: 72" Smooth Top Picnic Table Standard Legs with skateboard resistant bumps	4	1,469.00	5,876.00
Outdoor Creations Model #NANO: Nano - Non-sacrificial sealer. Cast in Logo - Hobbs "NEW SIZE", Smooth Finish, Maplewood	4	143.00	572.00
Outdoor Creations Model #3001AG GRP BBQ ADJ: Group BBQ w/ Adjustable Grill	1	5,519.80	5,519.80
Outdoor Creations Model #NANO: Non-sacrificial sealer	1	182.00	182.00
Outdoor Creations Model #Custom: "Del Norte Park" in BBQ Canopy, Smooth Finish, Davis Baja Red	1	780.00	780.00
Outdoor Creations Model #300ADT: Family BBQ w/ Dome Top Lid and Grill		2,165.50	2,165.50

This quote is valid for 60 days

**Subtotal**  
**Sales Tax (7.4375%)**  
**Total**



**CREATIVE RECREATIONAL DESIGNS**

PO BOX 15191

# Quote

Date 1/14/2025

Estimate # 25016

Phone # (505) 414-9866

Sales@CreativeRecDesigns.com

Fax #

www.CreativeRecDesigns.com

Name / Address
Cooperative Educational Services PO Box 81045, ABQ NM City of Hobbs 200 E. Broadway St Hobbs, NM 88240

Terms Net 30

Description	Qty	Rate	Total
Outdoor Creations Model #Outdoor Creations Model #NANO: Nano - Non-sacrificial sealer, Smooth Finish, Davis Baja Red	1	143.00	143.00
Outdoor Creations Model #506 - 45G Waste: 45G Waste Receptacle Side Opening, 506 DOOR W/HANDLE GREEN (GR1372-GN03), Cast In Logo - Hobbs	4	1,430.00	5,720.00
Outdoor Creations Model #CUSTOM: Paint "lip" of receptacle green to match door	4	97.50	390.00
Outdoor Creations Model #NANO: Nano - Non-sacrificial sealer, Davis Baja Red, Smooth Finish	4	182.00	728.00
Outdoor Creations Model #506-45G Waste: 45G Waste Receptacle Side Opening; 506 Door w/ Handle Blue (GR1372-BL01)	3	1,430.00	4,290.00
Outdoor Creations Model #CUSTOM: Paint "lip" of receptacle green to match door	3	97.50	292.50
Outdoor Creations Model #NANO: Non-sacrificial sealer, ODC Tan Color, Smooth Finish	3	182.00	546.00
Outdoor Creations Model #CUSTOM: Engraving: "Prairie Haven Memorial Park Cemtery"	6	162.50	975.00
Outdoor Creations Model #1500: Table Tennis 60x108	1	6,019.00	6,019.00
Outdoor Creations Model #NANO: Non-sacrificial sealer	1	279.50	279.50
Outdoor Creations Model #CUSTOM: Custom Laser Cut Net and Leg Guards, Davis Baja Red	1	1,495.00	1,495.00
Outdoor Creations Model #1510: Corn Hole Game set (bean toss) - 2 pieces	1	1,514.50	1,514.50
Outdoor Creations Model #NANO: Non-sacrificial sealer, Davis Baja Red, Smooth Finish	1	143.00	143.00

This quote is valid for 60 days

**Subtotal**  
**Sales Tax (7.4375%)**  
**Total**



**CREATIVE RECREATIONAL DESIGNS**

PO BOX 15191

# Quote

Date 1/14/2025

Estimate # 25016

Phone # (505) 414-9866

Sales@CreativeRecDesigns.com

Fax #

www.CreativeRecDesigns.com

Name / Address
Cooperative Educational Services PO Box 81045, ABQ NM City of Hobbs 200 E. Broadway St Hobbs, NM 88240

Terms

Net 30

Description	Qty	Rate	Total
Outdoor Creations Model #717S: 48"x108"x8" Curved Sign	1	7,300.00	7,300.00
Outdoor Creations Model #NANO: Non-sacrificial sealer, Smooth Finish, ODC Kahlua	1	630.50	630.50
~ CES Contract #2023-16-C123-ALL: Playground, Recreational, Waterparks Category 1, Lot 2: Equipment and Replacement Parts (Discount at 5%)		-3,664.84	-3,664.84
Freight FOB		18,450.00	18,450.00
NOTES ~ NTTC may be used ~ TERMS: Net-30 days; Balances not paid within the terms are subject to a 1.25% per month finance charge until paid. ~ This quote is for materials only ~ EXCLUSIONS: Unloading, storage, security, installation, fencing, site prep, site fencing and site work are not included. ~ Forklift, Pallet Jack or similar may be required for unloading			
This quote is valid for 60 days		<b>Subtotal</b>	\$88,081.96
		<b>Sales Tax (7.4375%)</b>	\$0.00
		<b>Total</b>	\$88,081.96



**CITY OF HOBBS**  
STAFF SUMMARY FORM

MEETING DATE:  
**May 5, 2025**

**SUBJECT:** Consideration of Approval of Bid No. 1618-25 for the Phase 12 Waterline Replacement Project and Recommendation to Accept the Bid of Entrench, Inc., in the Amount of \$3,805,373.00

**DEPT OF ORIGIN:** Engineering

**DATE SUBMITTED:** 4/22/2025

**SUBMITTED BY:** Anthony Henry, City Engineer

**Summary:**

Bids were opened at 2:00 PM on Thursday, April 10, 2025, for the Phase 12 Waterline Replacement Project. The project consists of furnishing and installing approximately 15,929 LF of 6-inch C900 PVC waterline, 77 LF of 8-inch C900 PVC waterline, 776 LF of 12-inch C900 PVC waterline, water service lines, gate valves, and all related appurtenances. This project primarily focuses on removing and replacing undersized and aging waterline infrastructure at multiple locations throughout the City of Hobbs. The project also includes the installation of one (1) new twenty-four inch (24") water valve and the replacement of one (1) existing twenty-four inch (24") along the east side of Lovington Hwy, between W. Bender & W. Coal.

An advertisement was placed in the local newspaper on February 23, 2025. Three bids were submitted.

Contractor	Entrench, Inc.	J&H Services, Inc.	Timco Blasting & Coatings, Inc.
Base Bid Amount	\$3,805,373.00	\$4,648,705.00	\$5,303,042.50

Entrench, Inc. is the lowest bidder. They are properly licensed and their registration with the NMDWS is current. Entrench, Inc. has completed projects for the City of Hobbs in the past and is a proven and reputable contractor.

In accordance with the above narrative and adjusted budget, it is the recommendation of the Engineering and Utilities Departments that the Base Bid for construction of the project be awarded to Entrench, Inc., as low bidder for the total bid amount of \$3,805,373.00 (not including NMGRT).

**Fiscal Impact:**

A reclassification of funds (\$200,000.00) from project account 61-4061-44901-00095 to the Waterline Replacement project fund is necessary to award the project.

Budget Line:	61-4061-44901-00094	
Available Budget:	\$3,955,947.33	(DFA approved BAR #4 - 4/23/25)
Fund Reclassification:	\$200,000.00	(reclass from account 61-4961-44901-00095)
Total Adjusted Budget:	\$4,155,947.33	
Estimated Construction Cost:	\$3,805,373.00	
NMGRT:	\$249,727.60	(Hobbs @ 6.5625%)
Project Total:	\$4,055,100.60	

---

**Attachments:**

1618-25 SMA Award Recommendation  
1618-25 Certified Bid Tabulation  
1618-25 Project Area Map

---

**Recommendation:**

Consideration and Award of the Base Bid for Bid No.1618-25 Phase 12 Waterline Replacement Project to Entrench, Inc.

---

**Approved By:**

Anthony Henry, City Engineer	4/23/2025
Toby Spears, Finance Director	4/24/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/24/2025
Manny Gomez, City Manager	4/28/2025



April 21, 2025

# 6C32331

Mr. Anthony Henry, Project Manager  
City of Hobbs  
200 E Broadway St.  
Hobbs, NM 88240  
Email: [AHenry@hobbsnm.org](mailto:AHenry@hobbsnm.org)  
Phone: (575) 397-9232

**RE: RECOMMENDATION REGARDING AWARD OF CONSTRUCTION CONTRACT FOR THE CITY OF HOBBS PHASE 12 WATERLINE REPLACEMENT PROJECT**

Dear Mr. Henry:

Bids were opened for the City of Hobbs Phase 12 Waterline Replacement Project on April 10, 2025, at 200 E Broadway St., Hobbs, NM 88240. Three bids were received for the project and the bid packages were determined to be complete at the time of bid opening. The apparent low bidder was *Entrench, Inc.* The total of the **Bids** ranged from three million, eight hundred five thousand, three hundred seventy-three dollars and zero cents (\$3,805,373.00) to five million, three hundred three thousand, forty-two dollars and fifty cents (\$5,303,042.50). There were not any bid alternatives included on this project.

Based on a review of the base bid, the low bidder has been identified as responsive, thus Souder, Miller & Associates (SMA) recommends awarding the project to *Entrench, Inc.*, with a **total recommended amount** of three million, eight hundred five thousand, three hundred seventy-three dollars and zero cents (\$3,805,373.00), **not including NMGRT**).

Souder, Miller & Associates (SMA) investigated *Entrench, Inc.*'s past experience. The references provided by *Entrench, Inc.*, contacted by SMA, provided good feedback on their quality of work. Please refer to the References Contacted after the bid opening.

If City of Hobbs agrees with SMA's recommendation to award the project, City of Hobbs should "tentatively" award the construction contract to *Entrench, Inc.* Once authorization is received, the attached Agreement between Owner and Contractor and Notice of Award for *Entrench, Inc.*, needs to be signed. The contractor will then have 15 days to deliver insurance, performance and payment bonds. After City of Hobbs receives all items from the Contractor, the Notice to Proceed can be signed by City of Hobbs and sent to the Contractor.

Please feel free to contact either of the undersigned if you have any questions and/or concerns related to this recommendation letter.

Mr. Anthony Henry

April 21, 2025

Page 2

Sincerely,

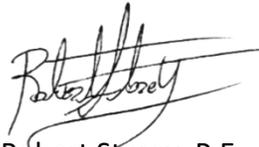
**SOUDER, MILLER AND ASSOCIATES**



Wyatt Briggs

Staff Civil Designer

[wyatt.briggs@soudermiller.com](mailto:wyatt.briggs@soudermiller.com)



Robert Storey, P.E.

Senior Engineer

[robert.storey@soudermiller.com](mailto:robert.storey@soudermiller.com)

Enc: *Bid Tabulation*  
*References Contacted*  
*Notice of Award*  
*Agreement*  
*Entrench, Inc's Bid Package*

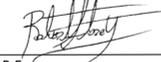
Phase 12 Waterline Replacement Project  
Bid Tabulation  
4/14/2025

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	SMA		Entrench, Inc.		J&H Services, Inc.		Timco Blasting & Coatings, Inc.	
				OPCC		Bidder No. 1		Bidder No. 2		Bidder No. 3	
				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Mobilization (75%) and Demobilization (25%), removal of all debris from storage sites and delivery of O&M manuals, and as-builts; not to exceed 5% of total bid	LS	1	\$115,000.00	\$ 115,000.00	\$ 45,000.00	\$ 45,000.00	\$ 190,000.00	\$ 190,000.00	\$ 200,000.00	\$ 200,000.00
2	Furnish full-coverage pre and post construction video documentation of the entire construction site	LS	1	\$4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 45,000.00	\$ 45,000.00	\$ 15,000.00	\$ 15,000.00
3	Material Testing Allowance	ALLOW	1	\$42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
4	Traffic Control	LS	1	\$50,000.00	\$ 50,000.00	\$ 75,000.00	\$ 75,000.00	\$ 96,000.00	\$ 96,000.00	\$ 225,000.00	\$ 225,000.00
5	Utility Exploration	HR	50	\$800.00	\$ 40,000.00	\$ 300.00	\$ 15,000.00	\$ 700.00	\$ 35,000.00	\$ 1,000.00	\$ 50,000.00
6	Furnish and Install 6-inch PVC C900 DR18 Waterline, (Incl. labor, materials, excavation, bedding, backfill, fittings, tracer wire, tie-ins, warning tape and appurtenances needed for a complete installation), CIP	LF	15,939	\$60.00	\$ 956,340.00	\$ 93.00	\$ 1,482,327.00	\$ 96.00	\$ 1,530,144.00	\$ 90.25	\$ 1,438,494.75
7	Furnish and Install 8-inch PVC DR18 C900 Waterline, (Incl. labor, materials, excavation, bedding, backfill, fittings, tracer wire, tie-ins, warning tape and appurtenances needed for a complete installation), CIP	LF	77	\$90.00	\$ 6,930.00	\$ 145.00	\$ 11,165.00	\$ 136.00	\$ 10,472.00	\$ 144.00	\$ 11,088.00
8	Furnish and Install 12-inch PVC C900 DR18 Waterline, (Incl. labor, materials, excavation, bedding, backfill, fittings, tracer wire, tie-ins, warning tape and appurtenances needed for a complete installation), CIP	LF	776	\$120.00	\$93,120.00	\$ 225.00	\$ 174,600.00	\$ 138.00	\$ 107,088.00	\$ 148.00	\$ 114,848.00
9	Furnish and Install 2-inch PVC SDR 21 waterline, includes materials, clearing and grubbing, trenching, installation of pipe, thrust blocks, fittings, bedding, backfill, compaction, marker posts, and all other waterline appurtenances not listed separately in this bid form, CIP.	LF	170	\$40.00	\$6,800.00	\$ 65.00	\$ 11,050.00	\$ 89.00	\$ 15,130.00	\$ 90.75	\$ 15,427.50
10	Furnish and Install 4-inch Gate Valve in Valve Box, (Incl. labor, materials, valve, valve box, and all other appurtenances needed for a complete installation), CIP	EA	2	\$3,500.00	\$ 7,000.00	\$ 2,900.00	\$ 5,800.00	\$ 2,900.00	\$ 5,800.00	\$ 3,646.00	\$ 7,292.00
11	Furnish and Install 6-inch Gate Valve in Valve Box, (Incl. labor, materials, valve, valve box, and all other appurtenances needed for a complete installation), CIP	EA	79	\$3,750.00	\$ 296,250.00	\$ 3,700.00	\$ 292,300.00	\$ 3,200.00	\$ 252,800.00	\$ 3,868.00	\$ 305,572.00
12	Furnish and Install 8-inch Gate Valve in Valve Box, (Incl. labor, materials, valve, valve box, and all other appurtenances needed for a complete installation), CIP	EA	5	\$4,250.00	\$ 21,250.00	\$ 4,900.00	\$ 24,500.00	\$ 4,400.00	\$ 22,000.00	\$ 4,708.00	\$ 23,540.00
13	Furnish and Install 12-inch Gate Valve in Valve Box, (Incl. labor, materials, valve, valve box, and all other appurtenances needed for a complete installation), CIP	EA	1	\$6,200.00	\$ 6,200.00	\$ 9,550.00	\$ 9,550.00	\$ 7,700.00	\$ 7,700.00	\$ 5,680.50	\$ 5,680.50
14	Furnish and Install 18-inch Butterfly Valve in Valve Box, (Incl. labor, materials, valve, valve box, and all other appurtenances needed for a complete installation), CIP	EA	1	\$8,000.00	\$ 8,000.00	\$ 20,025.00	\$ 20,025.00	\$ 70,000.00	\$ 70,000.00	\$ 15,190.00	\$ 15,190.00
15	Furnish and Install 24-inch Butterfly Valve in Valve Box, (Incl. labor, materials, valve, valve box, and all other appurtenances needed for a complete installation), CIP	EA	2	\$30,000.00	\$ 60,000.00	\$ 39,500.00	\$ 79,000.00	\$ 45,000.00	\$ 90,000.00	\$ 18,650.00	\$ 37,300.00
16	Tie into Existing 2-inch Waterline, (Incl. labor, materials, trenching, bedding, backfill, compaction, pressure testing, disinfection, furnish and install waterline, fittings, tracer wire, warning tape and all other appurtenances needed for a complete installation), CIP	EA	1	\$2,650.00	\$ 2,650.00	\$ 3,115.00	\$ 3,115.00	\$ 3,500.00	\$ 3,500.00	\$ 3,293.25	\$ 3,293.25
17	Tie into Existing 3-inch Waterline, (Incl. labor, materials, trenching, bedding, backfill, compaction, pressure testing, disinfection, furnish and install waterline, fittings, tracer wire, warning tape and all other appurtenances needed for a complete installation), CIP	EA	3	\$3,500.00	\$ 10,500.00	\$ 3,290.00	\$ 9,870.00	\$ 4,500.00	\$ 13,500.00	\$ 3,753.25	\$ 11,259.75
18	Tie into Existing 4-inch Waterline, (Incl. labor, materials, trenching, bedding, backfill, compaction, pressure testing, disinfection, furnish and install waterline, fittings, tracer wire, warning tape and all other appurtenances needed for a complete installation), CIP	EA	4	\$ 5,250.00	\$ 21,000.00	\$ 3,440.00	\$ 13,760.00	\$ 4,500.00	\$ 18,000.00	\$ 3,181.50	\$ 12,726.00
19	Tie into Existing 6-inch Waterline, (Incl. labor, materials, trenching, bedding, backfill, compaction, pressure testing, disinfection, furnish and install waterline, fittings, tracer wire, warning tape and all other appurtenances needed for a complete installation), CIP	EA	36	\$ 6,000.00	\$ 216,000.00	\$ 4,040.00	\$ 145,440.00	\$ 4,500.00	\$ 162,000.00	\$ 6,078.00	\$ 218,808.00
20	Tie into Existing 8-inch Waterline, (Incl. labor, materials, trenching, bedding, backfill, compaction, pressure testing, disinfection, furnish and install waterline, fittings, tracer wire, warning tape and all other appurtenances needed for a complete installation), CIP	EA	7	\$ 6,650.00	\$ 46,550.00	\$ 4,340.00	\$ 30,380.00	\$ 7,100.00	\$ 49,700.00	\$ 3,022.50	\$ 21,157.50
21	Tie into Existing 12-inch Waterline, (Incl. labor, materials, trenching, bedding, backfill, compaction, pressure testing, disinfection, furnish and install waterline, fittings, tracer wire, warning tape and all other appurtenances needed for a complete installation), CIP	EA	1	\$ 9,500.00	\$ 9,500.00	\$ 5,990.00	\$ 5,990.00	\$ 7,400.00	\$ 7,400.00	\$ 4,799.00	\$ 4,799.00
22	Furnish and Install Fire Hydrant Assembly, (Incl. labor, materials, gate valve, tee on mainline, pipe, excavation, drain rock, backfill, collar, site restoration and all other appurtenances needed for a complete installation), CIP	EA	17	\$ 10,000.00	\$ 170,000.00	\$ 12,312.00	\$ 209,304.00	\$ 9,900.00	\$ 168,300.00	\$ 9,408.25	\$ 159,940.25
23	Relocate Existing Water Meter Service to New Waterline (including 1-in Polyethylene Pressure Pipe Service Lines, labor, materials, connections to main, saddles, corporation stops, fittings, trenching, bedding, backfilling, site restoration, and all other appurtenances required for a complete working installation), CIP	EA	6	\$ 5,500.00	\$ 33,000.00	\$ 2,100.00	\$ 12,600.00	\$ 2,300.00	\$ 13,800.00	\$ 1,901.50	\$ 11,409.00
24	Install Temporary Waterline and Connect Existing Services prior to begining work	EA	5	\$ 750.00	\$ 3,750.00	\$ 19,500.00	\$ 97,500.00	\$ 125,000.00	\$ 625,000.00	\$ 115,000.00	\$ 575,000.00
25	Remove and Replace Existing Asphalt to Existing Thickness, (6" Sub Grade Prep, 6" Aggregate Base Course, and 1" Asphaltic Concrete), (Incl. labor, materials, saw cut, removal and disposal of existing asphalt to an approved site and proper, compaction, fill material, stockpiling, scarifying substrate surface, placing where required, compacting, primer, tack-coating surfaces, placing, compacting and rolling, testing, mix design, supplying to site, and all other appurtenances needed for a complete installation), CIP	SY	4,238	\$ 75.00	\$ 317,850.00	\$ 54.00	\$ 228,852.00	\$ 100.00	\$ 423,800.00	\$ 225.00	\$ 953,550.00
26	Remove and Replace Existing Concrete Sidewalk to Existing Thickness, (Incl. curb and gutter, drivepad, labor, materials, saw cut, removal and disposal of existing concrete sidewalk to an approved site and proper, compaction, and all other appurtenances needed for a complete installation), CIP	SY	187	\$ 120.00	\$ 22,400.00	\$ 95.00	\$ 17,765.00	\$ 133.00	\$ 24,871.00	\$ 200.00	\$ 37,400.00
27	Sewer Service Line Repair	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 950.00	\$ 950.00	\$ 2,200.00	\$ 2,200.00	\$ 6,500.00	\$ 6,500.00
28	Connect to Existing Water Meter Service Connection Using Open Trenching Methods (Incl. labor, material, 3/4-in HDPE SDR-7 Water Service Lines, connections to main, saddles, corporation stop, exploratory excavation, fittings, trenching, bedding, backfilling, site restoration, pipe, meter setting equipment, service line and all other appurtenances required for a complete working installation), CIP	EA	247	\$ 2,500.00	\$ 617,500.00	\$ 2,990.00	\$ 738,530.00	\$ 2,500.00	\$ 617,500.00	\$ 3,161.00	\$ 780,767.00
<b>Base Bid Construction Total:</b>				<b>\$ 3,185,090.00</b>	<b>\$ 3,185,090.00</b>	<b>\$ 3,805,373.00</b>	<b>\$ 3,805,373.00</b>	<b>\$ 4,648,705.00</b>	<b>\$ 4,648,705.00</b>	<b>\$ 5,303,042.50</b>	<b>\$ 5,303,042.50</b>
<b>Written Total:</b>				<b>\$ 3,185,090.00</b>	<b>\$ 3,185,090.00</b>	<b>\$ 3,805,373.00</b>	<b>\$ 3,805,373.00</b>	<b>\$ 4,648,705.00</b>	<b>\$ 4,648,705.00</b>	<b>\$ 5,303,042.50</b>	<b>\$ 5,303,042.50</b>

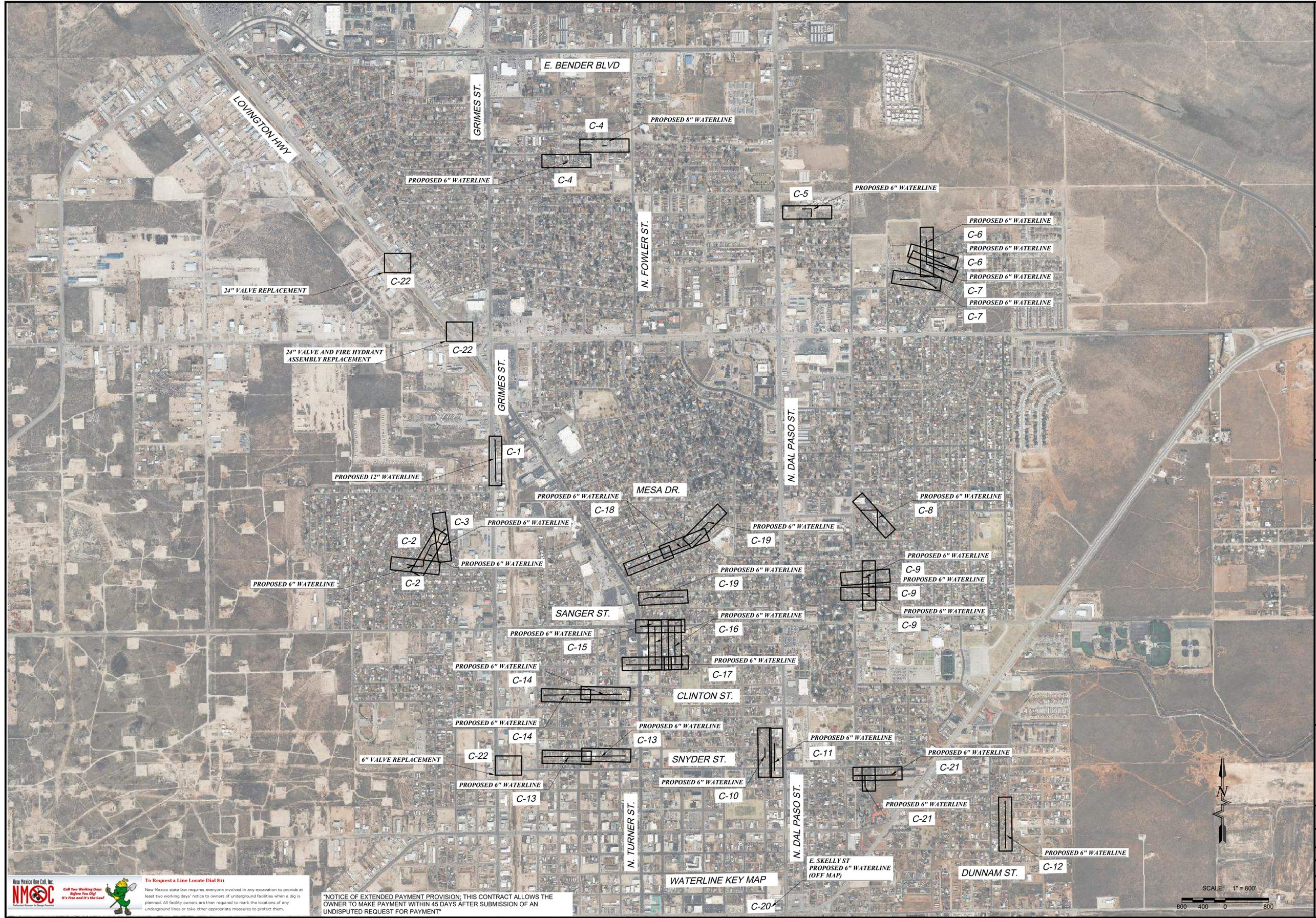
<b>Base Bid Total:</b>	<b>\$ 3,805,373.00</b>	<b>\$ 4,648,705.00</b>	<b>\$ 5,303,042.50</b>
<b>Resident/Veteran Preference Status:</b>	<b>Resident</b>	<b>Resident</b>	<b>Resident</b>
<b>8%</b>	<b>\$ 3,500,943.16</b>	<b>\$ 4,276,808.60</b>	<b>\$ 4,878,799.10</b>

\*Cells with red text indicate that a correction has been made in accordance with Article 14.01.C of the Instructions to Bidders (C-200)

**CERTIFICATION:**  
I certify that the above figures are the evaluated bid prices from those submitted in the Bid Form.

  
Robert Storey, P.E.  
Souder, Miller & Associates

14-Apr-25  
Date



Rev#	Date	Description	By

**SMA**  
 SOUDER, MILLER & ASSOCIATES  
 Engineering • Environmental • Geomatics  
 Serving the Southwest & Rocky Mountains  
 3409 N. Grimes Street  
 Hobbs, NM 88240  
 Phone: (575) 738-0283  
 www.soudermiller.com

CITY OF HOBBS  
**HOBBS CES WATERLINE PROJECT**  
 HOBBS, NM  
**SHEET INDEX**

MARTIN HOWELL  
 NEW MEXICO  
 22870  
 12/27/2024  
 PROFESSIONAL ENGINEER

THIS DRAWING IS INCOMPLETE AND NOT TO BE USED FOR CONSTRUCTION UNLESS IT IS STAMPED, SIGNED AND DATED

Designed	Drawn	Checked
AC	JAD	RS

Date: December 2024  
 Scale: Horiz:  
 Vert:  
 Project No: 6C32331  
 Sheet: **G-5**

New Mexico One Call, Inc.  
**NMOC**  
 Call Now Working Days  
 8:00 AM - 5:00 PM  
 It's Free and It's the Law!

**To Request a Line Locate Dial 811**  
 New Mexico state law requires everyone involved in any excavation to provide at least two working days' notice to owners of underground facilities when a dig is planned. All facility owners are then required to mark the locations of any underground lines or take other appropriate measures to protect them.

**\*NOTICE OF EXTENDED PAYMENT PROVISION: THIS CONTRACT ALLOWS THE OWNER TO MAKE PAYMENT WITHIN 45 DAYS AFTER SUBMISSION OF AN UNDISPUTED REQUEST FOR PAYMENT\***

